



Maricopa Regional Continuum of Care

Board Meeting Agenda

April 27, 2026, 1:30 pm

Ironwood Room, Second Floor, 302 N 1st Avenue, Phoenix

The public is invited to join in person.

1. Call to Order

2. Call to the Audience

An opportunity will be provided to members of the public to address the Board on items that are not on the agenda that are within the jurisdiction of the Maricopa Regional Continuum of Care, informational items, or on items on the agenda for discussion but not for action.

Members of the public attending in person are asked to fill out a Request to Speak form. Comments must not exceed three minutes in length. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the chair requests an exception to this limit. Members of the public attending in person may comment on agenda items posted for action at the time the item is heard.

Pursuant to Title II of the Americans with Disabilities Act (ADA), the Maricopa Regional Continuum of Care does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Maricopa Association of Governments (MAG) at (602) 254-6300. Requests should be made as early as possible to allow time to arrange the accommodation.

The Maricopa Regional Continuum of Care and MAG work to ensure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related authorities and regulations in all programs and activities. See MAG's full Title VI Notice to the Public for more information. If you have any questions regarding the meeting, please contact MAG.

INFORMATIONAL ITEMS

3. Informational Items

Action requested: Information.

3A. Public Webinar Notice

Staff have scheduled two public webinars in response to Board requests for broader community engagement with CoC reports and data products.

- 2025 Gaps Analysis webinar: Tuesday, May 19, 2026, 1:00 p.m.–2:00 p.m. (Zoom).
- Federal Funding Impact Assessment webinar: Tuesday, June 16, 2026, 1:00 p.m.–2:00 p.m. (Zoom).
- Registration information will be circulated through the CoC website, newsletter, Roundtable, committee meetings, and direct outreach to partner agencies.

Action requested: Information.

3B. Statewide Gender-Based Violence Policy and Emergency Transfer Plan

Arizona's three Continuums of Care, with technical assistance from HUD, have developed a proposed Statewide Gender-Based Violence (GBV) Policy and Emergency Transfer Plan. Both draft policies are enclosed.

- The Violence Against Women Act (VAWA) 2022 requires CoCs to adopt an Emergency Transfer Plan to support survivors of domestic violence, dating violence, sexual assault, or stalking.
- The Coordinated Entry Committee recommended adoption of the Statewide Emergency Transfer Plan on April 23, 2026.
- Following the incorporation of Board feedback, the policies will be submitted for formal approval at a future meeting.

Action requested: Information.

3C. Coordinated Entry Family Prioritization Recommendations

The Coordinated Entry Assessment Workgroup’s pilot of the Maricopa Assessment and Prioritization (MAP) Tool with families has concluded. The enclosed memo shares pilot results and outlines next steps.

- In May, the Board will receive a presentation on the MAP Tool for families with the opportunity to ask questions and provide feedback.
- In June, the Coordinated Entry Committee will bring forward a request to update CE policies based on the pilot results.

Action requested: Information.

3D. Lead Agency Timeline Iteration

An updated version of the Lead Agency 2026/2027 Timeline is enclosed. This version reflects changes requested by Board members at the March 23, 2026, meeting.

- Staff continue to refine the timeline by adding projects as they are scoped and building out milestone-level detail within existing projects.
- Updated versions will be included in future Board packets; staff welcome continued feedback.

Action requested: Information.

3E. Committee Transition Update

This memo is a status update on the committee transition and the Charter Implementation Strategic Committee.

- The ESG Collaborative and CoC Collaborative have formally concluded; the Local Jurisdiction Collaborative remains on track to sunset in June 2026.
- The Coordinated Entry Committee, Youth Action Board, Executive Committee and HMIS & Data Systems Coordination Committee are operating under their updated structures and developing workplans.
- Initial meetings for the Access and Opportunity and Lived Experience Subcommittees have been scheduled; the Funders Committee and Compliance & Performance Monitoring Committee are anticipated to launch in July 2026.

Action requested: Information.

3F. DWEL-AZ Collaborative Update

The enclosed memo is a status update on the Arizona Data Warehouse for Linkages (DWEL-AZ) collaborative, including current operations and items of note. This update is provided by the DWEL-AZ administrator.

Action requested: Information.

3G. DWEL-AZ Durable Data Sharing Agreement

The Rose Law Group was contracted by the Board to review the durable Data Sharing Agreement (DSA) between the Maricopa Regional CoC and the DWEL-AZ collaborative. The enclosed memo describes the current status.

- Enclosed materials include a summary of counsel’s recommendations, staff analysis and recommendations in response, and a redlined draft of the revised agreement
- The revised draft has been shared with DWEL-AZ administrators to advance contract negotiations; once they have reviewed and responded, a final draft will come to the Board for approval
- The durable DSA is intended to replace the current approach of individual, time-limited data requests that have governed the DWEL relationship to date.

Action requested: Information.

3H. Data Quality Update

This memo is an overview of data quality oversight by the HMIS & Data Systems Coordination Committee and the Homeless Management Information System (HMIS) Administrator.

- Overall, Maricopa Regional CoC data quality remains high, with few issues that cannot be resolved through HMIS team support.
- In 2024, the Data Collaborative identified opportunities for enhanced training and improvement in specific areas, such as last-known address. No major improvement projects were needed in 2025.

- Once committee work plans are finalized, the HMIS & Data Systems Coordination Committee will resume an annual data quality review for 2026.

Action requested: Information.

3I. Monitoring Notice

Annual project monitoring for 2026 has begun. The enclosed memo describes minor changes to this year’s cycle due to the 2025 CoC Notice of Funding Opportunity (NOFO) process.

- Because no NOFO competition scoring occurred in 2025, staff will send the more thorough priority monitoring self-assessment form to all agencies this cycle.
- Staff will review completed tools, APRs, and grant spenddown information and provide follow-up letters to agencies outlining any flags.

Action requested: Information.

3J. Monthly Data Reporting

All 2025 monthly data snapshot reports, as well as the January and February 2026 snapshots, have been posted to the CoC website. An example report is enclosed.

- In June 2025, the Board approved a new direction for publicly available data reports, including monthly snapshots and biannual comprehensive trends reports.
- Full rollout was paused due to team capacity during the FY2025 NOFO; monthly snapshots are now available and will be posted on a regular cadence.
- Staff will continue creating and posting reports for 2026 and provide presentations to the Board when requested.

Action requested: Information.

3K. FY26 NOFO Workgroup Update

The Board approved recruitment for the FY26 NOFO Workgroup in March, and the Executive Committee approved the workgroup’s membership slate and ongoing recruitment authority on April 7, 2026.

- Based on informal communications from HUD, the FY26 NOFO is anticipated to be released in early June 2026 with an expedited timeline.
- The workgroup has been chartered to operate in two phases: pre-announcement preparation and post-announcement competition support, meeting biweekly.
- The workgroup's first meeting is forthcoming; staff continue recruiting for health and behavioral health, local government, funder, and lived experience representation.

Action requested: Information.

3L. 2026 Task Orders

Staff are developing consulting task orders that will be brought forward for Board approval on the consent agenda at the May 2026 meeting.

- Planned task orders include the 2026 Gaps Analysis, the 2026 Coordinated Entry Evaluation, and an economic analysis of the homeless response system previously requested by the Board.
- Board members are encouraged to communicate any questions or concerns about the proposed task orders to staff in advance of the May meeting.
- Task order scopes and budgets will be finalized and presented with the May consent agenda.

Action requested: Information.

3M. Meeting Protocols SOP Acknowledgement Form

When the Board approved the Meeting Protocols Standard Operating Procedures (SOP) on March 23, 2026, members requested a signature form for Board and committee members to confirm understanding of the updated expectations. The enclosed memo provides an update on that request.

- The acknowledgment form has been developed and incorporated as an appendix to the final Meeting Protocols SOP.
- Within 30 days, staff will distribute the form to all current members for signature.
- Going forward, the form will be included in new member onboarding materials.

Action requested: Information.

3N. SAFEDVS Hotline Discontinuation Notice

On April 16, 2026, the community was informed that SAFEDVS, the statewide hotline serving as a referral and coordinated-placement system for domestic violence shelter access, will conclude services on May 15, 2026. The enclosed memo summarizes the wind-down and the resources now available to survivors and partners.

- From April 15 through May 15, no new callers are being added to the SAFEDVS waitlist; existing callers are being worked through, and new callers are being redirected to alternative resources.
- After May 15, SAFEDVS will no longer provide intake or coordination; DV shelters will manage their own intake directly.
- The SAFEDVS phone number will transition to the ACESDV Helpline post-May 15.

Action requested: Information.

3O. Statewide HMIS Implementation: HUD Technical Assistance Approved

The Department of Housing and Urban Development (HUD) has approved a joint technical assistance (TA) request from Arizona's three Continuums of Care to support the statewide HMIS implementation. The enclosed memo summarizes the approved scope and next steps.

- The approved TA will help the three CoCs revise and standardize HMIS policies, procedures, and governance while each CoC continues to maintain its own HMIS Lead.
- ICF is the HUD-approved TA provider; the TA covers core policy development, procedures, CoC cost collaboration, and governance transition planning.

Action requested: Information.

ITEMS PROPOSED FOR CONSENT

4. Approval of Consent Agenda

Board members may request that an item be removed from the consent agenda. Prior to action on the Consent Agenda, members of the public attending in person will be

provided with an opportunity to comment on consent items. Board members also are requested to review any written/online public comments received for the Consent Agenda.

Action requested: Approval of the Consent Agenda.

4A. Approval of March 23, 2026, Meeting Minutes

Action requested: Approval.

4B. General Membership Form Update

The Executive Committee reviewed the current General Membership application at its April 7 meeting and recommended simplifying it to better align with the intent of General Membership as a broad, accessible forum for participation.

- As of April 10, fifty-eight individuals have joined the General Membership.
- The revised form removes open-ended narrative questions and adds a question allowing individuals to indicate interest in specific committees
- The updated sign-up form is enclosed.

Action requested: Approval.

4C. General Membership Meeting Agenda Update

The Executive Committee and staff have scheduled the first meeting of the General Membership for August 11, 2026. The committee is recommending several changes to the meeting agenda previously approved by the Board in January.

- The revised agenda removes the strategic updates item and adds more time for committee co-chairs to present on their current work and roles.
- A new agenda item has been added to facilitate the General Membership vote on At-Large Board seats.
- Scheduling the meeting for August allows for the completion of the recruitment process for the At-Large Board seats.

Action requested: Approval.

4D. National Association of Continuum of Care Leaders (NACCL) Pledge

The National Association of Continuum of Care Leaders (NACCL) is a professional association being developed by CoC leaders from across the country. Staff are requesting Board approval to submit a founding pledge on behalf of the Maricopa Regional CoC.

- NACCL would be the first national organization dedicated to CoC coordinators and leaders; the pledge window closes May 7, 2026
- Founding dues for the Maricopa Regional CoC are \$11,960 (Tier 7, based on FY25 Annual Renewal Demand), with \$14,950 in subsequent years.
- If NACCL's participation thresholds are not met, pledged dues will not be collected

Action requested: Approval.

4E. Quarterly Budget Update & Increase of Board's Spending Allocation

The enclosed Q1 budget report (January–March 2026) covers the FY2024 CoC Planning Grant. This item also proposes a revised reporting format and requests an increase to the MRCoC Board spending allocation.

- The revised reporting format adds encumbered amounts alongside allocated and actual expenditure figures.
- The proposed allocation increase covers NACCL founding dues (\$11,960), costs associated with a Board development, and Rose Law Group legal counsel fees.
- Cumulative expenditures through March 31, 2026, are detailed in the enclosed report.

Action requested: Approval.

4F. DWEL-AZ Data Request Extension

This item requests Board approval to amend a previously approved data-sharing request between the Maricopa Regional CoC and DWEL-AZ, extending the data-sharing approval for an additional year.

- The original request expired at the end of 2025; upon identifying the lapse, the HMIS lead agency stopped data sharing, which impacted DWEL and AHCCC’s H2O operations.
- This amendment is an interim measure until the durable Data Sharing Agreement between DWEL and partner agencies is finalized (see Agenda Item 3M).
- The HMIS lead agency has enclosed a history of the data-sharing relationship and the actions being taken to prevent future lapses.

Action requested: Approval.

4G. Board and Committee Call for Expression of Interest Update

The Executive Committee reviewed the outreach plan, timeline, and previously approved Call for Expression of Interest (CEI) materials, recommending several refinements to support the upcoming recruitment cycle.

- A new application question has been added asking applicants to identify their organization type or representation, aligned with the four Governance Charter seat categories.
- Additional updates include clarifying the number of open seats across the Board and committees, key dates, and minor refinements to the application and communications.
- These updates are specific to the 2026 recruitment cycle and do not constitute permanent changes to the approved CEI template.
- Upon approval, the CEI will open immediately following the April 28 Board meeting.

Action requested: Approval.

ITEMS PROPOSED TO BE HEARD

5. RFI/RFP Workgroup Update

The Request for Information (RFI)/Request for Proposals (RFP) Workgroup will provide an update on the group’s progress and next steps.

Action requested: Information and discussion.

6. Arizona Housing Coalition Legislative Update

The Arizona Housing Coalition will provide a legislative update to the Board.

Action requested: Information and discussion.

7. Heat Relief Presentation

This memo covers 2026 Heat Relief Network planning and coordination between Maricopa County Department of Public Health (MCDPH) and MAG. The Heat Relief Network runs May 1 through September 30 and brings together government agencies, nonprofits, faith-based organizations, and community groups.

- MAG coordinates partner information for the interactive Heat Relief Network map and printable directories; MCDPH leads emergency planning, supply coordination, and data collection across cooling and respite centers.
- The 2026 season launch took place on April 7, with sites now able to submit data for the May 1 map launch.
- The most commonly cited barrier is a lack of stable funding, as many efforts were supported by ARPA dollars that will expire before the 2027 heat season.

Action requested: Information and discussion.

8. Clutch Consulting System Modeling Update and City of Phoenix Data Request Addendum

Through partnership with the City of Phoenix, Bloomberg Associates has approved extended technical assistance from Clutch Consulting Group to support system modeling capacity. The enclosed memo describes the TA extension and requests Board approval of a data request addendum.

- The TA extension includes train-the-trainer capacity-building for CoC, HMIS, and AzHAC staff, as well as updated modeling pathways reflecting shifting federal priorities.
- The data request addendum would extend Clutch's HDX access and approve HMIS reporting on City of Phoenix-specific programs; no client-level PII will be accessed.

- Approval is requested to begin training and pre-work before the anticipated June 2026 release of the FY26 CoC NOFO.

Action requested: Information, discussion, and action.

9. Staffing Update

Interim MAG Community Initiatives Division Director Moe Gallegos will provide an update on staffing within the division and any changes relevant to the Board's work.

Action requested: Information and discussion.

10. Request for Future Agenda Items

An opportunity will be provided for the Board members to request topics or issues of interest they would like to have considered for discussion at a future meeting.

Action requested: Information.

11. Board Roundtable

An opportunity will be provided for the Board members to present a brief summary of current events. The Board is not allowed to propose, discuss, deliberate or take action at the meeting on any matter in the summary, unless the specific matter is properly noticed for legal action.

Action Requested: Information.

Adjournment



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3A: Public Webinar Notice

This memo provides advance notice of two public webinars staff have scheduled in response to Board requests for broader community engagement with recent CoC reports. The webinars will cover the 2025 Gaps Analysis and the Federal Funding Impact Assessment, both previously shared with the Board.

Board and Committee Actions

Date	Action	Body
February 23, 2026	Received the 2025 Gaps Analysis final report as an information item.	Board
February 23, 2026	Received the Federal Funding Impact Assessment as an information item.	Board

Summary

2025 Gaps Analysis Webinar

- **Date:** Tuesday, May 19, 2026
- **Time:** 1:00 p.m. – 2:00 p.m.
- **Format:** Zoom
- [Registration Link](#)



Agenda Item 3A

The webinar will walk through the findings of the 2025 Gaps Analysis, including the current inventory of homeless services in the Maricopa region, estimated need based on the most recent available data, and the key gaps identified across the homeless response system. Time will be reserved for questions and discussion.

Federal Funding Impact Assessment Webinar

- **Date:** Tuesday, June 16, 2026
- **Time:** 1:00 p.m. – 2:00 p.m.
- **Format:** Zoom
- [Registration Link](#)

The webinar will walk through the Federal Funding Impact Assessment, including the federal funding streams that support the Maricopa CoC, the scope of services and housing supported by those funds, and the potential risks to the region's homeless response system associated with federal budget changes. Time will be reserved for questions and discussion.

Marketing and Outreach

Staff will promote both webinars through the CoC website, the monthly CoC newsletter and weekly federal policy newsletter, the CoC's Roundtable spaces, standing committee and workgroup meetings, and direct email outreach to partner agencies and community stakeholders. Board members are encouraged to share the registration links with their networks as well.

Next Steps

Staff

- Distribute the live registration links and promotional materials through the channels listed above.
- Record each session and post the recording alongside the corresponding report on the CoC website.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.





Official Memorandum

To: Maricopa Regional Continuum of Care Board Members

From: Natalie Davenport, Senior Planner

Date: April 20, 2026

Subject: Item 3B: Statewide Gender-Based Violence Policy and Emergency Transfer Plan

This memo provides a status update on the enclosed drafts of the proposed Statewide Gender-Based Violence Policy and Statewide Emergency Transfer Plan.

Board and Committee Actions

The following table summarizes the major Board and committee actions related to this memorandum:

Date	Action	Body
March 24, 2025	Received an informational briefing on the proposed Arizona statewide gender-based violence response policy.	Board
March 23, 2026	Received an update that the statewide GBV policy and emergency transfer plan drafts were in final development and would be brought to the board for review.	Board

Summary

The Violence Against Women Act (VAWA) 2022 requires Continuums of Care (CoC) to adopt an Emergency Transfer Plan (ETP) to support survivors of domestic violence, dating violence, sexual assault, or stalking. While the Maricopa Regional CoC has an existing ETP policy, a 2025 inter-CoC emergency transfer request highlighted the need for a coordinated, statewide approach to improve survivor protections and streamline processes. In response, the three Arizona CoCs — Maricopa Regional CoC, Tucson-Pima Collaboration to End Homelessness, and the Arizona Balance of State (BOS) CoC — have partnered to develop the Arizona Statewide Gender-Based Violence (GBV) Policy and Statewide Emergency Transfer Plan. This effort, undertaken with technical assistance from the U.S. Department of Housing and Urban Development (HUD), seeks to establish a statewide ETP, standardized training guidelines, survivor protections, and procedures for inter-CoC coordination to support survivors. Drafts of both policies are enclosed.

Statewide ETP Overview

Under VAWA, any household living in CoC- or ESG-funded housing who is a victim of domestic violence, dating violence, sexual assault, or stalking and whose current housing has become unsafe due to VAWA violence has the right to request an emergency transfer from their current housing to new, safe housing of their choice. The Statewide ETP identifies:

- Eligibility standards for households enrolled in covered programs
- The documentation needed to request an emergency transfer
- Confidentiality protections for those requesting emergency transfers
- Operational steps and timelines associated with emergency transfers
- Guidance regarding notification of rights and marketing of the ETP
- Mechanisms for ETP performance monitoring, oversight, and continuous improvement

Statewide GBV Policy Overview

The GBV Policy defines the ways in which Arizona's CoCs, ESG recipients, and covered programs ensure that:

- Survivors of gender-based violence who apply for assistance are provided with equitable access to CoC and ESG resources
- Survivors of gender-based violence who receive assistance are assisted in maintaining and, when necessary, reestablishing safety in emergency shelter and subsidized housing

Agenda Item 3B

- CoC Program-funded organizations comply with all CoC Program requirements related to people fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking

Next Steps

Drafts of both policies are enclosed for review. Following the incorporation of any feedback from Board members, the policies will be submitted to the Board for approval in a future meeting.

For more information, please contact Natalie Davenport at ndavenport@azmag.gov.

Arizona
Continuum of Care Program &
Emergency Solutions Grant Program
Statewide Gender-Based Violence Policy

Overview

This Gender-Based Violence Policy (“Policy”) defines the ways in which Arizona’s Continuums of Care (CoCs), Emergency Solutions Grant (ESG) recipients, and housing providers under the CoC and ESG Programs (“Partners”) ensure that:

- Survivors of gender-based violence who apply for assistance are provided with equitable access to CoC and ESG resources
- Survivors of gender-based violence who receive assistance are assisted in maintaining and, when necessary, reestablishing safety in emergency shelter and subsidized housing
- CoC Program-funded organizations comply with all CoC Program requirements related to people fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking

Specific protections afforded to CoC Program applicants and participants include:

- Prohibitions against discrimination on the basis of domestic violence, dating violence, sexual assault, and stalking
- Access to lease bifurcation (i.e. separating a participant household such that a tenant who is a victim can remain within a subsidized housing unit while the abuser is removed from the unit and household)
- Emergency transfer (i.e. enabling a tenant who is a victim to move from their existing subsidized housing unit to a new, safe housing unit, which can include separating a participant household such that the abuser is removed from the household and may potentially remain in the original unit)
- Confidentiality protections to ensure that critical information about survivors is not improperly disclosed

This Policy has been adopted by the following CoCs and is effective for all CoC Program projects funded via those CoCs:

Program	Jurisdiction	Contact Organization	Contact Information
Continuum of Care	Maricopa County	Maricopa Association of Governments Community Initiatives Division	hsinfo@azmag.gov
Continuum of Care	Pima County	Tucson Pima Collaboration to end Homelessness	tpch@tucsonaz.gov
Continuum of Care	Arizona Balance of State Continuum of Care	Arizona Department of Housing	david.bridge@azhousing.gov
Emergency Solutions Grant	State of Arizona	Arizona Department of Economic Security	jzimmerman@azdes.gov

Emergency Solutions Grant	Glendale	Glendale Community Services Department Human Services Grants Division	tdileo@glendaleaz.com mhess@glendaleaz.com
Emergency Solutions Grant	Mesa	Mesa City Housing and Community Development	michele.payakovich@mesaaz.gov justin.boyd@mesaaz.gov aeaton@mesaaz.gov
Emergency Solutions Grant	Phoenix	City of Phoenix Neighborhood Services Department	rachel.milne@phoenix.gov margaret.adams@phoenix.gov
Emergency Solutions Grant	Tucson	City of Tucson Housing and Community Development Department	noemi.santana@tucsonaz.gov jason.thorpe@tucsonaz.gov
Emergency Solutions Grant	Maricopa County	Maricopa County Human Services Department	chela.schuster@maricopa.gov tamara.bridwell@maricopa.gov
Emergency Solutions Grant	Pima County	Pima County Homeless Services Division	judith.herrera@pima.gov jenifer.darland@pima.gov daniel.sullivan@pima.gov
Emergency Solutions Grant	Pinal County	Pinal County Government	heather.patel@pinal.gov

Access

Each Partner must ensure that people fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have equitable access to the Partner’s resources, including via the local coordinated entry system to the extent those resources are accessed via coordinated entry.

“Equitable access” means the following:

- **Non-Discrimination:** applicants for assistance and tenants in CoC-funded housing cannot be denied admission to, denied assistance under, terminated from participation in, or evicted from housing, shelter, or the local coordinated entry process on the basis or as a direct result of the fact that the applicant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, if they would otherwise qualify for admission, assistance, or participation.
- **VSP Participant Access:** applicants and participants whose data is maintained in a Homeless Management Information System (HMIS)-comparable database (“VSP participants”) must have access to resources at the same rate and pace as applicants and participants whose data is maintained in the CoC’s HMIS; at minimum, this means:

- VSP participants' rates of access to ESG-funded emergency shelter cannot be significantly lower
- VSP participants' length of time (LOT) homelessness cannot be significantly higher
- VSP participants' rates of referral to CoC Program- or ESG-funded housing cannot be significantly lower
- VSP participants' rates of successful intake to CoC Program- or ESG-funded housing cannot be significantly lower
- **Paperwork Burden:** VSP participants cannot be asked or required to fill out significantly more documents and forms than other participants to receive access to resources except insofar as those documents or forms are necessary to meet a funder's requirements.

Each CoC must ensure its coordinated entry access points incorporate safety planning into their intake and assessment processes. At minimum, this means that, at applicant intake and periodically thereafter until the applicant exits the coordinated entry system, the access point serving the applicant must assess whether the applicant is fleeing, attempting to flee, or otherwise under threat of harm from gender-based violence, which includes but is not limited to domestic violence, dating violence, sexual assault or stalking. Access points must offer applicants who meet one or more of those criteria connections with appropriate gender-based violence resources, which may include but are not limited to VSP-operated emergency shelters.

Each CoC must ensure its coordinated entry system incorporates gender-based violence safety needs into its assessment process. This Policy recommends that safety needs be incorporated into both the CoC's quantitative assessment tool and its qualitative assessment process (e.g. case conferencing). Each CoC must ensure any coordinated entry case conferencing process offers equitable access to VSP participants.

Notification

Notification of Rights and Certification of Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Alternate Documentation

Each applicant to and participant in transitional and permanent housing funded by the CoC Program or ESG Program must receive Form HUD-5380 ("Housing Rights for Victims") and Form HUD-5382 ("Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking") at each of the following times:

- When an individual or family is denied transitional housing or permanent housing;
- When a participant is admitted to permanent housing or transitional housing;
- When a participant receives notification of eviction; and
- When a participant is notified of termination of assistance.

The organization administering the participant's transitional or permanent housing is responsible for providing at the specified time the Housing Rights for Victims and VAWA Certification HUD 5380 and 5382 forms that can be found at www.hud.gov/VAWA. That organization must collect a signed

certification from each participant attesting that they received the Notice of Rights and VAWA Certification at those times.

Notification of Eviction

This section applies to tenants who are living in housing subsidized via the CoC Program Rental Assistance Budget Line Item (BLI) or ESG Program rental assistance.

The organization administering the participant's rental assistance must ensure that the owner or manager of the housing provides the Housing Rights for Victims form along with any notification of eviction. This commitment and the confidentiality requirements under 24 CFR 5.2007(c) must be set forth in a contract between the CoC Program- or ESG-funded organization and the owner of the housing.

Contract, Lease, and Occupancy Agreements

CoC-funded programs must include language in agreements with housing owners or landlords detailing VAWA protections, including notification, prohibited bases for eviction, limitations, and other requirements. For specific requirements, see 24 CFR 578.99(j)(5).

For leases for tenant-based rental assistance existing prior to December 16, 2016, recipients and subrecipients must enter into a contract as specified by 24 CFR 578.99(j)(5) before the next renewal of the lease.

The leases, subleases, and occupancy agreements of all participants receiving CoC and ESG assistance must include a provision that includes all requirements that apply to tenants, the owner or the lease under 24 CFR part 5, subpart L. The lease specifies that the protections under 24 CFR part 5, subpart L, only apply while the program participant is receiving tenant-based rental assistance under the CoC Program. This provision may be an independent addendum or incorporated elsewhere in the lease, but it must be in the lease. This requirement is triggered by receipt of CoC- or ESG-funded leasing and rental assistance.

When participants are receiving assistance other than tenant-based rental assistance, their lease, sublease, or occupancy agreement must allow for the participant to terminate the agreement without penalty if they invoke their emergency transfer protections. When participants are receiving tenant-based rental assistance, the recipient or subrecipient must also enter a contract with the owner or landlord that requires the owner or landlord to comply with all protections provided by 24 CFR part 5, subpart L, including lease addendum requirements and the right to terminate the lease without penalty if the participant invokes emergency transfer protections.

It is required that all leases incorporate all requirements under 24 CFR Part 5, subpart L, at initial lease-up and at lease renewal. Leases must be executed with all applicable requirements met in advance of payment.

Marketing

Marketing Plan

Arizona CoC and ESG leadership have developed a participant marketing plan that ensures tenants are

adequately informed about the emergency transfer plan. Specifically, participants will, at minimum, understand:

- What the emergency transfer plan offers
- Which situations would qualify them for an emergency transfer
- How to request an emergency transfer, including that the request may be made in writing or verbally

This plan includes multiple elements that are designed specifically for tenants, including simplified one-page information sheets included with tenant move-in packets, flyers posted at housing providers and other sites.

Public Posting

Each Partner must make Form HUD-5380, Form HUD-5382, and the Emergency Transfer Plan publicly available to the extent feasible, which must, at minimum, include:

- Linking or posting documents on the Partner's public-facing website
- Posting key information about these documents in publicly accessible CoC- or ESG-funded spaces, such as emergency shelters, drop-in centers, and the lobbies of housing assistance providers

Assessment and Continuous Quality Improvement

Arizona CoC and ESG leadership have implemented a continuous quality feedback process to review the ETP, measure the impact of these policies, and provide a mechanism for continuous improvement. Should the continuous quality feedback process lead to policy or process amendments, Arizona CoC and ESG leadership shall ensure that there is sufficient training for providers, information disseminated to program participants and updated lease amendments for leases that take effect after the ETP is revised.

On an annual basis, each CoC will conduct a review to assess whether it meets the requirements and standards in this Policy. This review may be conducted at either the statewide or CoC level, as determined necessary. The review must, at minimum, incorporate feedback from:

- The CoC's coordinated entry governing body
- The CoC's HMIS governing body
- The CoC's gender-based violence governing body (if one exists)
- The CoC's lived experience advisory or governance body (if one exists)
- At least one victim services provider (VSP) funded by the CoC (if one exists)
- The Arizona Coalition to End Sexual and Domestic Violence (ACESDV)

The results of this process must be reviewed by the CoC's primary governing entity. This review must either:

- Certify that the CoC meets the requirements and standards in this Policy; or
- Direct the CoC's governing bodies, funded organizations, and other entities to take specific actions intended to move the CoC's activities toward compliance with this Policy

Confidentiality Protections

All existing CoC, HMIS and CE privacy and confidentiality policies apply to survivor data and to this policy. Confidential Information shall neither be entered into any shared database, including but not limited to a CoC's designated Homeless Management Information System (HMIS), nor disclosed to any other entity or individual, except if:

- Requested or consented to in writing by the victim in a time-limited release of information; OR
 - Informed consent may be revoked by participant at any time. Providers will implement any revocation immediately by securing or removing any shared data. This includes any data retroactive to the revocation.
 - Sharing may not exceed or be used for any purpose other than those explicitly authorized by the survivor/participant.
 - Declining to authorize a consent will not affect eligibility for services or assistance
- Otherwise required by applicable law. If required by law:
 - The participant will be notified unless prohibited by law
 - Disclosure will be limited to minimum information necessary
 - The disclosure and reason will be included in case record.

In addition, HUD's VAWA regulations require ETP to provide strict confidentiality measures to ensure that the location of a victim's dwelling unit is never disclosed to a person who committed or threatened to commit the VAWA violence/abuse. Please refer to the Emergency Transfer Plan for confidentiality and disclosure requirements.

Comparable Database

VSPs may use comparable databases in lieu of the CoC HMIS. All HMIS collection confidentiality, privacy and security standards apply to comparable data base.

Comparable database information may be required to be shared with HMIS, CE or the Continuum of Care for purposes of funding or coordination. All shared information will de-identified and will follow the HMIS policies around privacy and confidentiality.

Arizona
Continuum of Care Program &
Emergency Solutions Grant Program

Emergency Transfer Plan
for Victims of Domestic Violence, Dating
Violence, Sexual Assault, and Stalking

Overview

Arizona's Continuums of Care (CoCs), Emergency Solutions Grant (ESG) recipients, and housing providers under the CoC and ESG Programs are concerned about the safety of their tenants, including those who are victims of domestic violence, dating violence, sexual assault, or stalking. The Violence Against Women Act (VAWA) provides protection for victims of these acts (herein called "VAWA violence/abuse").¹

Any tenant living in CoC- or ESG-funded housing who is a victim of domestic violence, dating violence, sexual assault, or stalking and whose current housing has become unsafe due to VAWA violence has the right to request an emergency transfer from their current housing to new, safe housing of their choice. This Emergency Transfer Plan (ETP) defines how Arizona's CoC and ESG recipients and subrecipients have implemented this housing protection.

This ETP identifies:

- Tenants who are eligible for an emergency transfer
- The documentation needed to request an emergency transfer
- Confidentiality protections
- The operational steps and timelines associated with an emergency transfer,
- Guidance regarding safety and security

This ETP is based on Federal cross-cutting regulations at [24 CFR Part 5, Subpart L](#), program-specific regulations for the CoC Program at [24 CFR 578.99\(j\)\(8\)](#) and for the ESG Program at [24 CFR 576.409\(d\)](#), and the model emergency transfer plan published by the U.S. Department of Housing and Urban Development (HUD).

This ETP has been adopted throughout the state of Arizona and applies to all CoCs, ESG recipients, and CoC- and ESG-funded housing projects as defined in Applicability, below.

Definitions

Confidential Information: Includes any details about the survivor's experience, the nature of the violence, or the individual's location, family composition, or contact information.

Covered housing provider: the individual or entity under a covered housing program that has responsibility for the administration and/or oversight of VAWA protections. For the purposes of this ETP, this most commonly refers to the CoC or ESG recipient or subrecipient who is directly responsible for the tenant's housing assistance. It can also apply to landlords/property owners, particularly in relation to participant PII. For more information, refer to [24 CFR 5.2003 "Covered housing provider"](#), to [24 CFR 578.99\(j\)\(2\)](#) for the CoC Program, and to [24 CFR 576.409\(b\)](#) for the ESG Program.

Emergency transfer candidate: a tenant living in CoC- or ESG-funded housing who has requested and been approved to receive an emergency transfer but who has not yet completed that transfer by

¹ Definitions of domestic violence, dating violence, sexual assault, and stalking can be found at [24 CFR 5.2003](#)

moving into new, safe housing.

External transfer: an emergency relocation of a tenant to another unit where the tenant would be categorized as a new tenant, meaning the tenant must undergo a housing application process to reside in the new unit. External transfers include but are not limited to:

- A tenant in a Rapid Re-Housing (RRH) project moving from their current unit to a new unit in a new housing complex while remaining in that RRH project
- A tenant in a RRH project moving from their current unit to a new unit in a new, project-based unit in a Permanent Supportive Housing (PSH) project, which requires a project-to-project transfer
- A tenant in a PSH project moving from their current congregate living housing to a new, tenant-based unit in another PSH project, which requires a project-to-project transfer
- A tenant living in a RRH project moving from their current unit in Arizona to a new unit in another state while remaining in that RRH project
- A tenant living in a PSH project in another state requesting a transfer to a new PSH project in Arizona

Informed, Written, Time-Limited Consent: Written authorization that specifies what information may be shared, with whom, for what purpose, and for what period of time.

Internal transfer: an emergency relocation of a tenant to another unit where the tenant would not be categorized as a new tenant, meaning the tenant does not need to undergo a housing application process to reside in the new unit. Internal transfers include but are not limited to:

- A tenant in a RRH project moving from their current unit to a new unit within the same housing complex which does not require a new application while remaining in that RRH project
- A tenant in a PSH project moving from their current project-based unit to a new project-based unit within the same PSH project
- A tenant in a single-site PSH project moving from their current unit at that site to a new unit at that site while remaining in that PSH project

Personally Identifying Information (PII): Information that can be used to identify an individual, such as name, address, contact information, social security number, date of birth, or other identifying data.

Safe unit: a unit that the victim of VAWA violence/abuse believes is safe.

Applicability

This ETP has been adopted by the following CoCs and ESG recipients:

Program	Jurisdiction	Contact Organization	Contact Information
Continuum of Care	Maricopa County	Maricopa Association of Governments Community Initiatives Division	hsinfo@azmag.gov

Program	Jurisdiction	Contact Organization	Contact Information
Continuum of Care	Pima County	Tucson Pima Collaboration to end Homelessness	tpch@tucsonaz.gov
Continuum of Care	Arizona Balance of State Continuum of Care	Arizona Department of Housing	david.bridge@azhousing.gov
Emergency Solutions Grant	State of Arizona	Arizona Department of Economic Security	jzimmerman@azdes.gov
Emergency Solutions Grant	Glendale	Glendale Community Services Department Human Services Grants Division	tdileo@glendaleaz.com mhess@glendaleaz.com
Emergency Solutions Grant	Mesa	Mesa City Housing and Community Development	michele.payakovich@mesaaz.gov justin.boyd@mesaaz.gov aeaton@mesaaz.gov
Emergency Solutions Grant	Phoenix	City of Phoenix Neighborhood Services Department	rachel.milne@phoenix.gov margaret.adams@phoenix.gov
Emergency Solutions Grant	Tucson	City of Tucson Housing and Community Development Department	noemi.santana@tucsonaz.gov jason.thorpe@tucsonaz.gov
Emergency Solutions Grant	Maricopa County	Maricopa County Human Services Department	chela.schuster@maricopa.gov tamara.bridwell@maricopa.gov
Emergency Solutions Grant	Pima County	Pima County Homeless Services Division	judith.herrera@pima.gov jenifer.darland@pima.gov daniel.sullivan@pima.gov
Emergency Solutions Grant	Pinal County	Pinal County Government	heather.patel@pinal.gov

All CoC- and ESG-funded covered housing providers within these jurisdictions are responsible for understanding and implementing the requirements of this ETP. This includes:

- Any CoC Program recipient or subrecipient that administers housing via the Rental Assistance, Leasing, and/or Operating Costs Budget Line Items (BLIs); and

- Any ESG recipient or subrecipient that administers housing via short-term or medium-term rental assistance

Eligibility

Tenant Eligibility

Tenants living in CoC- and ESG-funded housing can request an emergency transfer if they or a member of their household is a victim of VAWA violence/abuse.

Tenants are eligible for an emergency transfer if they meet the following criteria:

1. The tenant or their household member is a victim of VAWA violence/abuse (which can be certified at the time of the ETP request); AND
2. The tenant specifically requests the emergency transfer; AND ONE OR BOTH OF THE FOLLOWING:
 - a. The tenant believes there is a threat of imminent harm from further violence or trauma if they or a household member remains in their current housing; and/or
 - b. The tenant or their household member is a victim of sexual assault, and the sexual assault occurred on the premises of their current unit within the 365-calendar-day period preceding the date on which the tenant requests an emergency transfer.

Providers cannot impose any other eligibility criteria. The following is a non-exhaustive list of criteria that cannot be used to limit access to an emergency transfer:

- *Sex, Gender, Sexual Orientation:* ETP protections are not restricted or limited by actual or perceived sexual orientation, gender identity, or sex.
- *Marital status:* ETP protections are not restricted or limited by marital status or lack thereof
- *Other Protected Characteristics:* ETP protections are not restricted or limited on the basis of any protected characteristic, including race, color, national origin, religion, sex, familial status, disability, or age.
- *Service Provider, Project Type:* ETP protections are not limited to tenants being served by victim services providers (VSPs) or to tenants in projects dedicated to victims of domestic violence, dating violence, sexual assault, or stalking; they are equally available to tenants being served by non-VSPs and to tenants in projects with different target populations.
- *Documentation:* ETP protections are not limited to tenants who documented to their housing provider that they are a victim of domestic violence, dating violence, sexual assault, or stalking prior to requesting an emergency transfer; they are equally available to tenants who submit documentation with their emergency transfer request, tenants who submit documentation as part of the emergency transfer process, and tenants who are not required by their housing provider to submit documentation.
- *Good standing:* ETP protections are not limited to tenants in good standing and cannot be restricted by factors such as back due rent, non-participation in supportive services, substance use or a history of substance use, perceived unreliability, or criminal activity or a history of criminal activity except as specified by State or local law.

Emergency shelter residents are not eligible for emergency transfer as emergency shelter is a crisis intervention not a permanent housing intervention.

Destination Eligibility

This ETP does not limit whether a new, safe unit is eligible to receive an emergency transfer candidate:

- **Emergency transfer candidates currently living in Arizona** can request an emergency transfer to a unit in Arizona, outside Arizona, or both concurrently.
- **Emergency transfer candidates currently living outside Arizona in projects operated by non-Arizona providers** can request an emergency transfer to a unit in Arizona.
- **Emergency transfer candidates currently living outside Arizona in projects operated by Arizona providers** can request an emergency transfer to a unit in Arizona, outside Arizona, or both concurrently. *This situation should only apply to participants who have used voucher portability or a previous emergency transfer to enroll in an Arizona project, then move out of state.*

When an emergency transfer candidate requests to move into/out of Arizona, the covered housing provider and the applicable CoC or ESG recipient within Arizona will make all reasonable efforts to facilitate the interstate transfer. If the candidate is transferring from a non-Arizona project, the CoC/ESG recipient will expect the candidate's project of origin to make all reasonable efforts to facilitate the transfer and to bear all associated costs.

Unit eligibility can depend on the destination unit/project; for example, an emergency transfer candidate aged 24 may be ineligible to transfer into a unit whose occupancy is restricted to people aged 65+. Unit eligibility can also depend on State or local law; for example, an emergency transfer candidate who is listed on a sex offender registry may be ineligible to transfer into a unit with certain geographic characteristics as specified by law.

The CoC and ESG Program interim rules detail what will happen to the non-transferring household member(s) if a household receiving tenant-based rental assistance separates to affect an emergency transfer:

- *CoC Program:* When a safe unit is not immediately available for an internal emergency transfer, the individual or family retains their original homeless or chronically homeless status for the purposes of the transfer; additionally, they shall have priority as defined by the Prioritization section.
- *ESG Program:* When a safe unit is not immediately available for an internal emergency transfer, the program participant shall have priority over all other applicants for tenant-based rental assistance, utility assistance, and units for which project-based rental assistance is provided.

Prioritization

Emergency transfer candidates shall be prioritized in relation to other applicants for assistance as defined in this section. The impacts of this section should be integrated into the coordinated entry policies and procedures of each CoC that has adopted this policy.

Note: tenants retain their original homelessness status, including their chronic homelessness status, both during and after completing an emergency transfer.

Internal Transfers

Internal transfers refer to unit transfers occurring within a project (site-based and project-based). Emergency transfer candidates shall be prioritized over all other applicants for housing within the project.

Emergency transfer candidates shall be prioritized in relation to each other in accordance with the project's policies and procedures or, if the project has no policies and procedures for internal transfer prioritization, they shall be prioritized in order that their emergency transfer requests are approved.

External Transfers

Emergency transfer candidates shall be prioritized over all other applicants for housing referrals via coordinated entry. Emergency transfer candidates currently living inside Arizona shall receive the same priority as emergency transfer candidates currently living outside Arizona.

External transfer candidates:

- Shall be prioritized over all other coordinated entry applicants on all housing waitlists and for all housing for which they qualify; AND
- Shall be prioritized in relation to each other in accordance with the CoC's coordinated entry policies and procedures or, if the CoC has no policies and procedures for external transfer prioritization, they shall be prioritized in the order their emergency transfer requests were approved; AND
- Shall not be requested or required to complete a quantitative assessment such as the VI-SPDAT

Emergency Transfer Implementation

Emergency transfers shall be implemented as follows, including timing and operational flow. Neither housing providers nor CoC/ESG recipients may specify how long it will take for an emergency transfer to complete. While neither CoCs nor ESG recipients can guarantee the completion of an emergency transfer in a specific timeframe, housing providers must act as quickly as possible to assist each emergency transfer candidate.

The emergency transfer process is not time limited and shall continue until either:

- The tenant is placed in new, safe housing; OR
- The tenant withdraws their emergency transfer request; OR
- The tenant exits the project

There is no limit to the number of times a tenant can request or receive an emergency transfer. Tenants shall not be penalized for requesting multiple emergency transfers or for withdrawing and subsequently resubmitting an emergency transfer request.

If the housing provider identifies an available unit (via internal or external transfer) and the emergency transfer candidate believes that unit is not safe, the tenant can decline that unit without penalty, and the housing provider shall continue to attempt to work with the candidate to identify another available unit.

Initial Request

To request an emergency transfer, the tenant shall notify any of the following:

- Any person employed by their housing provider who is providing that tenant with case management or supportive services; OR
- The housing provider's management office; OR
- Another entity as defined in the housing provider's policies and procedures

The transfer request may be submitted verbally or in writing (tenant's choice). If the tenant chooses to submit a written request, the tenant may use but is not required to use [Form HUD-5383](#). The covered housing provider shall not give different priority to written and verbal requests. The covered housing provider shall not limit access to emergency transfers based on the applicant's choice of words or choice of language if the request otherwise establishes that the tenant meets the eligibility requirements under [Tenant Eligibility](#).

Qualification and Eligibility

No more than two (2) business days after receiving the emergency transfer request, the housing provider shall:

- Determine whether the tenant qualifies for an emergency transfer in accordance with the criteria in [Tenant Eligibility](#); AND
- Notify the tenant whether they qualify or do not qualify; this ETP does not define the notification process or format but encourages the housing provider to prioritize notifying the tenant quickly without compromising the tenant's safety

To be approved, the request must establish that the tenant meets the eligibility requirements listed under [Tenant Eligibility](#). If the housing provider does not already have documentation of the occurrence of domestic violence, dating violence, sexual assault, or stalking, the housing provider may request it in accordance with [24 CFR 5.2007](#). Unless the housing provider receives documentation that contains conflicting information as described in [24 CFR 5.2007\(b\)\(2\)](#), the housing provider cannot require third-party documentation to determine the tenant's eligibility for an emergency transfer. The housing provider cannot otherwise require third-party documentation to determine the tenant's eligibility for an emergency transfer.

If the tenant qualifies and after the tenant has been notified, the housing provider shall move onto the [Internal Transfer Process](#).

Internal Transfer Process

No more than five (5) business days after receiving the emergency transfer request, the housing provider shall:

- Determine whether one or more units are available via internal transfer; AND
- Offer those unit(s) to the emergency transfer candidate

The emergency transfer candidate shall be prioritized as specified in [Internal Transfers](#). If the emergency transfer candidate accepts an internal transfer to an available unit, the housing provider shall complete

that transfer using the process in [Transfer Completion Process](#).

If an internal transfer is not immediately available OR the emergency transfer candidate refuses all available internal transfer units, the housing provider shall assist the candidate in identifying other housing providers who may have safe and available units to which the candidate could move via the [External Transfer Process](#). At the candidate's request, the housing provider will also assist the candidate in contacting local VSPs as listed in [Safety and Security](#).

External Transfer Process

No more than five (5) business days after determining that an immediate internal transfer is not possible, the housing provider shall:

- Register the emergency transfer candidate for all applicable CoC and ESG housing waitlists, including via the local coordinated entry system, wherein the emergency transfer candidate will be prioritized as specified in [External Transfers](#)

During the External Transfer Process, the housing provider shall:

- Continue to attempt to identify internal transfer units until and unless the emergency transfer candidate refuses internal transfers as a whole; AND
- Assist the emergency transfer candidate in registering for other affordable housing opportunities or programs such as Public Housing Authority (PHA) waitlists, the Projects for Assistance in the Transition from Homelessness (PATH) Program, the Supportive Services for Veteran Families (SSVF) Program, Runaway and Homeless Youth Transitional Living Program (RHY-TLP) housing, etc.

Housing providers shall support emergency transfer candidates in concurrently pursuing internal transfers, external transfers, and other housing opportunities or programs without penalty and at the emergency transfer candidate's discretion. If the emergency transfer candidate accepts an external transfer to an available unit via coordinated entry, the housing provider shall complete that transfer using the process in [Transfer Completion Process](#).

Transfer Completion Process

No more than five (5) business days after the emergency transfer candidate accepts an internal transfer or an external transfer to a CoC- or ESG-funded housing unit, the housing provider shall:

- Complete the transfer, unless the transfer is delayed by factors outside the housing provider's control such as the tenant's unavailability or unit turnover activities conducted by the housing owner

If the transfer completion process takes more than five (5) business days, the housing provider shall assist the emergency transfer candidate in continuing the current transfer, attempting to identify another unit, or both, at the candidate's discretion.

Confidentiality

All HMIS and CE confidentiality policies for each CoC apply to this ETP policy. While the ETP process requires CE coordination, coordination between housing providers and other CoC partners, information must be kept confidential.

If a tenant inquires about or requests any VAWA protections or represents that they or a household member are a victim of VAWA violence/abuse and are entitled to VAWA protections, the housing provider must keep any information they provide concerning the VAWA violence/abuse, their request for an emergency transfer, and their or their household member's status as a victim strictly confidential. All information provided by or on behalf of the tenant to support an emergency transfer request including information collected on [Form HUD-5382](#) (Certification Form) and [Form HUD-5383](#) (Emergency Transfer Request Form), referred to collectively as "Confidential Information"), can only be accessed by the housing provider's employees or contractors if explicitly authorized by the housing provider for reasons that specifically call for those individuals to have access to that information under applicable Federal, State, or local law.

Safety and Security

When a housing provider receives any inquiry or request regarding an emergency transfer, the housing provider will encourage the enquirer to take all reasonable precautions to be safe, including seeking guidance and assistance from a victim services provider (VSP). Note, however, that tenants are not required to request or receive guidance or assistance from a VSP.

In the interest of putting safety first, the Maricopa Regional CoC has adopted an Emergency Response Protocol that urges service providers to begin safety planning as the first step before initiating or requesting an Emergency Transfer. Pending processing of the transfer and the actual transfer, if it is approved and occurs, the tenant is urged to take all reasonable precautions to be safe.

For additional information on VAWA and to find localized assistance, tenants may visit <https://www.hud.gov/vawa>.

Tenants who are or have been victims of domestic violence should be encouraged to contact the National Domestic Violence Hotline at 1-800-799-7233 or a local domestic violence shelter for assistance in creating a safety plan. For persons with hearing impairments, that hotline can be accessed by calling 1-800-787-3224 (TTY).

Tenants seeking resources in Arizona can call or text (602) 279-2980 or (800) 782-6400, or access online resources at <https://arizonasurvivors.org/>.

Tenants who have been victims of sexual assault may call the Rape, Abuse & Incest National Network's National Sexual Assault Hotline at 800-656-HOPE or visit the online hotline at <https://ohl.rainn.org/online/>.

Tenants who are or have been victims of stalking seeking help may visit the National Center for Victims of Crime's Stalking Resource Center at <https://www.victimsofcrime.org/our-programs/stalking-resource-center>.

Paying for Emergency Transfer Costs

Tenants remain responsible for rent and other costs as specified by their lease and local landlord/tenant law. This includes back due rent and costs associated with breaking the lease. However, CoC Program and ESG recipients and subrecipients are strongly encouraged to pay for these costs using the options

listed below.

ESG recipients and subrecipients can use grant funds to pay the costs of effecting an emergency transfer as follows:

- If a program participant receiving short- or medium-term rental assistance under section 576.106 meets the conditions for an emergency transfer, ESG funds may be used to pay amounts owed for breaking a lease to affect an emergency transfer. These costs are not subject to the 24-month limit on rental assistance under section 576.106. ([24 CFR 576.105\(a\)\(7\)](#))

CoC Program recipients and subrecipients can use grant funds to pay the costs of effecting an emergency transfer as follows:

- Tenant-based rental assistance projects can use Rental Assistance BLI funds to pay amounts owed for breaking a lease to effect an emergency transfer. ([24 CFR 578.51\(m\)](#))
- New and renewal projects funded by the CoC Program have access to the VAWA BLI, which can pay costs associated with assessing, coordinating, approving, denying, and implementing emergency transfer requests. For more information about eligible costs and sample activities under the VAWA BLI, refer to [Implementing VAWA 2022 Eligible Costs Under the CoC Program](#) on the HUD Exchange

CoC Program and ESG recipients and subrecipients are encouraged to identify alternative resources to support emergency transfer costs that cannot be paid for using grant funds. Note, however, that ineligible costs under a given CoC/ESG grant that are paid for using alternative resources cannot be recognized as a match for that grant.

Marketing

This section outlines required outreach and communication strategies to ensure that all eligible individuals, housing providers, and community partners are aware of the Emergency Transfer Plan (ETP). These strategies are aligned with CoC and ESG Program requirements regarding affirmative marketing, nondiscrimination, and trauma-informed service delivery.

Marketing to Survivors

Housing providers shall inform tenants and prospective tenants of their rights under the ETP through a combination of written materials and direct communication.

Written Materials

- Tenants must receive written information about the ETP at program intake, annually, and at program exit.
- ETP materials must be displayed in common areas and staff offices of CoC- and ESG-funded project-based housing programs.
- Providers are encouraged to include a brief overview of the ETP in program orientation materials or welcome packets for new residents.

Direct Communication

- For tenants who are/are suspected to be survivors of domestic violence, dating violence, sexual assault, or stalking: staff should offer a more detailed, one-on-one explanation of ETP protections and procedures.
- If staff become aware of incidents or emergency service calls that may indicate safety concerns, they are encouraged to review ETP options with affected tenants.

Marketing to Housing Provider Staff

To ensure effective implementation of the ETP, housing providers must:

- Display ETP informational materials in staff-only areas
- Incorporate ETP education into new staff onboarding
- Offer annual refresher training for all relevant staff

Marketing to Housing Providers and Community Partners

To strengthen system-wide awareness and implementation, CoCs and ESG recipients:

- Must post the ETP on their websites.
- Should share ETP materials to provider listservs.
- Should share ETP information at community trainings, roundtables, and relevant community events.
- Must offer live and on-demand training to CoC- and ESG-funded project staff, including case managers, intake workers, and administrative staff; *nature, frequency, format, etc. are defined by the CoC/ESG recipient.*
- Should ensure Coordinated Entry housing match staff are informed and provide brief overviews of the ETP to tenants at the point of referral.

Marketing Material Guidance

All ETP outreach materials must follow the following guidelines:

- Materials intended for tenants should be discreet to avoid escalating safety risks.
- Staff must uphold tenant confidentiality by ensuring venue appropriateness and privacy for conversations.
- All communication should be inclusive, trauma-informed, and accessible to the greatest extent possible.
- Materials must be compliant with federal nondiscrimination and accessibility standards.
- Written materials should be made available in multiple languages and in formats that accommodate individuals with disabilities.

Documenting and Reporting Outcomes

Housing providers must document all requests for emergency transfers, including the outcome of the requests, and report this information. All records related to emergency transfer requests must be retained for five (5) years in accordance with [24 CFR 5.2005\(e\)](#).

Record Keeping Requirements

All covered housing providers must maintain comprehensive records for each emergency transfer request, including:

- Date of initial request
- Eligibility determination and timeline
- Outcome (transfer completed, request withdrawn, or participant exited program)
- Timeline documentation for each phase of the process

Records must be maintained in a manner that protects tenant confidentiality, as outlined in the [Confidentiality](#) section of this ETP.

Immediate Reporting to Oversight Groups

All emergency transfer requests must be reported to the designated oversight group within five (5) business days of the initial request. The oversight group will conduct regular reviews to identify system improvements and ensure compliance.

Emergency transfer requests should be reported to the following contacts:

- **Maricopa Regional CoC:** Coordinated Entry Leads
 - **Single Adults:** Keys to Change Single Adults Coordinated Entry (SACE), SACE@keystochangeaz.org
 - **Families:** UMOM Family Housing Hub (FHH), Agama@UMOM.org
- **Tucson-Pima CoC:** Coordinated Entry Lead Agencies, tpch@tucsonaz.gov
- **Arizona Balance of State CoC:** Arizona Department of Housing, david.bridge@azhousing.gov

The reports should include the following and must not include de-identified data:

- Request date and general outcome status
- Timeline milestones (decision, communication, unit identification)
- Transfer type (internal vs. external)

Internal Transfers

For transfers within the same housing program or project:

- The housing provider (where the ETP request originated) maintains all records.
- The housing provider reports de-identified data to the appropriate Coordinated Entry Lead or designated oversight group within five (5) business days.

External Transfers

For transfers between different programs, projects, or regions:

- Coordinated Entry Leads track and maintain records for external transfers, including timelines and outcomes.
- De-identified data is reported to the designated oversight group.

Annual HUD Reporting

Housing providers must prepare to compile and submit annual reports to HUD that include:

- Total number of emergency transfer requests received
- Number of requests approved vs. denied
- Average time from request to resolution
- Types of transfers completed (internal vs. external)
- Any systemic barriers or challenges identified

All reporting must comply with HUD’s data collection requirements and any future standardized reporting forms as they become available.

Feedback and Continuous Improvement Plan

Arizona’s CoCs will conduct an annual review of the ETP to evaluate the policy, gather feedback, and identify opportunities for improvement. The goal is to ensure the ETP remains effective, survivor-centered, and aligned with current best practices.

Review Oversight

The annual review will be conducted by a designated reviewing entity, which may include Collaborative Applicant staff, Coordinated Entry oversight groups, or other appropriate entities. Reviews may be conducted at either the statewide or CoC level, as determined necessary.

Review Areas and Considerations

The review should assess:

1. The experience of ETP participants,
2. The experience of ETP program providers, and
3. A programmatic and operational review of the policy.

The following topics are recommended for consideration, informed by documented ETP requests, participant feedback, and input from invested parties.

Area	Considerations
Applicability	All necessary agencies have adopted the ETP policy.

Area	Considerations
Eligibility	<p>Tenants are not limited in use of the policy by criteria that cannot lawfully be used to limit access.</p> <p>Transfer candidates have adequate choice in identifying a safe destination.</p> <p>Transfer candidates with disabilities are reasonably accommodated in their requests.</p>
Emergency Transfer Request Submission and Documentation	<p>Documentation requirements remain low burden.</p> <p>Forms and documentation are clear and accessible in all necessary ways.</p>
Prioritization	<p>External transfer requests are prioritized appropriately.</p> <p>CE staff are trained in prioritization processes.</p> <p>Transfer candidates are neither requested nor required to complete CE assessments.</p>
Emergency Transfer Implementation	<p>Transfer candidates are not restricted or penalized for submitting multiple requests or withdrawing a request.</p> <p>Candidates may decline offered units until an appropriate unit is accepted, and no time limits are imposed on transfer requests.</p> <p>Housing providers notify candidates within 5 business days if an internal transfer is not possible.</p> <p>Candidates are registered with all applicable CoC and ESG housing waitlists.</p> <p>Transfers are completed within 5 business days of approval.</p>
Confidentiality	<p>Housing providers keep information about requests strictly confidential.</p> <p>Confidential information is not entered into shared databases such as HMIS or shared with other entities unless permitted by the tenant or required by law.</p> <p>Tenants are informed of their rights to confidentiality.</p>
Safety and Security	<p>Tenants are encouraged to engage VSPs for assistance.</p> <p>Providers share resources with tenants upon initiation of the transfer request.</p> <p>Safety planning begins immediately after a transfer request is initiated.</p>

Area	Considerations
Paying for Emergency Transfer Costs	<p>Providers understand how to cover emergency transfer costs.</p> <p>Gaps in funding are identified, such as needs for bridge funding, flexible funds for uncovered costs, or administrative funds.</p>
Marketing	<p>Tenants are informed of their right to an emergency transfer through written communication, posted materials, and verbal communication during program orientation or communication with provider staff.</p> <p>Marketing materials are clear and accessible in all necessary ways.</p> <p>Housing provider staff are trained in the ETP process and have posted relevant information.</p> <p>Coordinated Entry staff and system partners are aware of the ETP and related training opportunities.</p> <p>Training is available to all applicable parties.</p>

Feedback Mechanisms

The review may use a combination of the following suggested methods, as appropriate for each area:

- **Policy Review:** Evaluate the ETP for clarity, compliance, and survivor-centeredness.
- **Invested Party Feedback:** Gather input from providers, contracted agencies, provider staff, partner agencies, and adopting agencies through review of written communication collected during policy implementation, open forum sessions, and feedback forms.
- **Participant Feedback:** Gather input from survivors and participants through review of actual uses of the policy, anonymous surveys, and confidential and secure methods of feedback collection.

Implementation

Annual review findings should be made available and implemented through the following steps:

- Findings should be made available to the community through attachment to the ETP policy and/or made available on CoCs' webpages.
- The reviewing entity will present results to the appropriate CoC Boards. Recommended action steps will be identified, assigned, and tracked for follow-up.
- Policy revisions, training updates, and procedural changes will be implemented as needed.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members

From: Natalie Davenport, Senior Planner

Date: April 20, 2026

Subject: Item 3C: Coordinated Entry Family Prioritization Recommendations

This memo provides an overview of recommendations from the Coordinated Entry (CE) Assessment Workgroup regarding the rollout of the Maricopa Assessment and Prioritization (MAP) Tool.

Previous Board and Committee Actions

The following table summarizes Board and Committee actions related to this memorandum:

Date	Action	Body
November 27, 2023	Approved launch of MAP pilot	Board
August 28, 2025	Recommended for Board approval: MAP tool transition and prioritization recommendations for single adults.	CE Collaborative
September 22, 2025	Approved MAP tool transition and prioritization recommendations for single adults.	Board
April 9, 2026	Recommended for Board approval: MAP tool transition and prioritization recommendations for families.	Coordinated Entry Committee



Summary

The CE Assessment Workgroup recommends the adoption of the MAP tool and the retirement of the VI-FSPDAT and Full F-SPDAT for family prioritization. Historical records will remain accessible in HMIS and the SPDAT instruments will remain available on request for agencies that choose to use them. The proposed approach aligns family prioritization with the MAP-based process previously adopted for single adults while incorporating criteria to reflect differences in household composition and vulnerability unique to families. These recommendations were approved by the CE Committee on April 9, 2026, and are presented to the Board for review, with the request for approval the following month.

Recommendations

Recommendations from the workgroup address both the MAP transition, as well as the changes necessary to prioritization schemas to implement the transition.

Assessment

The workgroup recommends that all family households be assessed using the MAP tool. Under this recommendation, the VI-FSPDAT and Full F-SPDAT would be retired for new family assessments, though historical data would remain in HMIS.

Recommendations for Assessment Transition:

- Adopt the MAP tool as the assessment tool for the family CE System.
- Retire the VI-FSPDAT and Full F-SPDAT from family Coordinated Entry workflows.

Prioritization

In alignment with prioritization for single adults, every family household would be eligible for a rapid rehousing (RRH) referral by default. Families that meet the additional criteria would also be eligible for permanent supportive housing (PSH) referrals, in addition to RRH referrals.

Because family composition varies widely, the workgroup did not identify a single score threshold that would automatically determine PSH eligibility. Instead, the workgroup recommends considering MAP scores with two family-specific factors identified by family housing providers as indicators of increased vulnerability: the presence of disabling conditions affecting multiple household members and the ratio of minors to adults in the household.

Recommendations for Family Prioritization:

- All families would be eligible to receive RRH referrals, regardless of MAP score.
- Families with two or more household members reporting disabling conditions would be considered for PSH eligibility.
- When placing families on the prioritization list, households would be ordered first by MAP score, then by the ratio of minors to adults, and finally by length of time homeless.

Community Input

The workgroup engaged family housing providers and health plan partners throughout the development of these recommendations. A family prioritization feedback session was convened in March 2026 to solicit input from family housing providers receiving referrals through the CE System. Providers who participated expressed support for transitioning to MAP for family prioritization and for the proposed family-specific PSH criteria. The workgroup and CE Leads have continued to provide technical assistance and communication to family housing providers in advance of the MAP rollout process and will maintain regular outreach to ensure providers have the training and resources needed to implement the new process.

Anticipated Impact

In an analysis of the family By-Name-List (BNL), approximately 65% of households showed no change in their recommended intervention under the MAP-based approach. The remaining 35% experienced a change, primarily because newly assessed households moved from no recommended intervention to RRH or PSH. 76 households shifted between RRH and PSH recommendations. The overall impact of the transition is increased inclusion of previously unassessed families on the prioritization list, rather than widespread reassignment of interventions.

No Change in Recommended Intervention	485	65%
RRH recommendation	476	
PSH recommendation	9	
Change in Recommended Intervention	255	35%
No intervention changed to RRH	165	
No intervention changed to PSH	14	
PSH changed to RRH	18	
RRH changed to PSH	58	
Total Family Households	740	

Rollout and Implementation

Solari, as the HMIS administrator, and UMOM Family Housing Hub, as the family Coordinated Entry lead, will implement the transition.

HMIS Implementation

Following the launch of the pilot in January 2024, MAP fields are already included in the HMIS CE workflow and BNL. Implementation work will focus on retiring the SPDAT family assessment workflows and updating referral workflows to reflect the new prioritization ordering.

CE Implementation

UMOM reports that access points are receiving training and that family housing providers are prepared for the change. There are no anticipated disruptions to day-to-day operations.

Ongoing Monitoring & Evaluation

Ongoing evaluation of the MAP tool and the family prioritization approach are included in the CE Committee 2026 work plan, pending approval by the Executive Committee. Provider feedback will be solicited regularly to assess whether the MAP-based referrals are producing appropriate matches between household needs and housing interventions. The committee will use this feedback to refine PSH eligibility criteria and priority ordering as needed.

Next Steps

The workgroup will present these recommendations to the Board in May for feedback and formal approval. Following Board approval, the CE Committee will propose updates to CE policy documents and referral procedures to reflect the MAP-based family prioritization approach.

For questions or additional information, contact Natalie Davenport at Ndavenport@azmag.gov



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3D: Lead Agency Timeline Iteration

This memo provides an update to the Lead Agency 2026/2027 Timeline first shared with the Board at the March 23, 2026, meeting. The enclosed version reflects feedback from Board members and a routine refresh of staff assignments following an upcoming team transition.

Board and Committee Actions

Date	Action	Body
January 21, 2026	Requested a consolidated timeline of CoC projects and initiatives during Board office hours.	Board
March 23, 2026	Received the first version of the Lead Agency Timeline as an information item; requested that lead staff be identified on each project.	Board

Summary

Updates in This Version

One change is reflected in the enclosed timeline:



Agenda Item 3D

- **Project Lead column added.** Each project on the timeline now shows the primary CoC staff member advancing the work. This responds to the Board's March 23 request for greater visibility into who is responsible for each project. Supporting staff are not listed on the timeline; the Project Lead field identifies the primary project manager on a work item.

Scope Notes

As noted in March, this is an iterative document. Staff continue to add projects as they are scoped and scheduled and to build out milestone-level detail within existing projects. A project's absence from this version does not mean the work has been deprioritized or dropped.

Next Steps

Staff

- Continue adding projects and milestone-level detail in subsequent iterations.
- Continue to include updated versions in future Board packets and welcome Board feedback on format and content.

Related Documents

- Lead Agency 2026/2027 Project Timeline (enclosed).

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.

Agenda Item 3D

Maricopa Regional CoC — 2026 Project Timeline

Project Name	Description	Type	Project Lead	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
NOFO & Grant Competition															
NOFO Competition	Compile and submit the annual HUD CoC Program competition application including project applications, CoC application narrative, project ranking, and all required attachments.	Annual	Natalie												
Strategic Planning & Performance															
System Performance Measures	Monitoring and refining system performance measures and benchmarks. Annual SPM compilation for HUD.	Annual	Megan												
Provider Monitoring															
Annual Project Monitoring	Comprehensive annual review of CoC-funded projects assessing regulatory compliance, contract adherence, and financial management. Findings inform NOFO ranking.	Annual	Megan												
PPM Monitoring	Mid-year review of CoC-funded project performance against established outcome targets including exits to permanent housing, income growth, and returns to homelessness.	Annual	Megan												
Program Performance Measures Compilation	End-of-year aggregation of performance data across all CoC-funded projects into a system-level performance summary for NOFO narrative and board reporting.	Annual	Megan												
Provider Groups Planning	Establishment of provider affinity groups organized by project type (outreach, RRH, TH, PSH, etc.) to serve as advisory groups providing practitioner-level input to the board.	Unique	Matt												
PIT Count															
PIT Count	Annual Point-in-Time count including planning, volunteer coordination, field execution, data cleaning, analysis, reporting, and HUD submission.	Annual	Matt												
PIT Count Process Improvement	Assessment of PIT count methodology to identify improvements for the next count cycle. Reviews data collection processes, volunteer coordination, geographic coverage, and accuracy.	Unique	Matt												
Written Standards & Civil Rights															
Written Standards Annual Review	Annual review and update of the CoC's written standards including programmatic and operational policies and procedures.	Annual	Natalie												
VAWA/GBV ETP Development	Development and update of VAWA and gender-based violence emergency transfer protocols ensuring compliance with federal requirements and alignment with coordinated entry protocols.	Unique	Natalie												
Gaps Analysis															
Annual Gaps Analysis	Planning, methodology development, and execution of the annual gaps analysis including data sources, survey design, stakeholder engagement, data collection, analysis, and report production.	Annual	Matt												
Federal Data Submissions															
HIC Submission	Housing Inventory Count submission to HUD via HDX.	Annual	Matt												
SPM Submission	System Performance Measures submission to HUD via HDX.	Annual	Matt												
LSA Submission	Longitudinal Systems Analysis submission to HUD via HDX.	Annual	Matt												
Biannual Data Reporting	Comprehensive roll-up of the previous six months and review of year-over-year trends across the CoC.	Annual	Matt												
Governance															
CEI Process	Annual Call for Expression of Interest process including timeline development, application circulation, Executive Committee review, selection, and onboarding/orientation for new members.	Annual	Megan												
General Membership Campaign	Sustained effort to increase general membership sign-ups through multi-channel promotion.	Unique	Megan												
Charter & MOU Annual Review	Annual review of governance charter and Collaborative Applicant MOU with Board approval.	Annual	Matt												
Consolidated Plan Participation	Participate in jurisdiction's Consolidated Plan process, provide homelessness data and CoC priorities, and obtain HUD-2991 certifications.	Annual	Natalie												
ESG Consultation	Consult with ESG recipients on fund allocation and evaluate ESG-funded project outcomes. Two windows: Mar-Apr (allocation) and Aug-Sep (evaluation).	Annual	Natalie												
Charter Implementation Deliverables	Developing policies and documents needed to implement the new governance charter.	Unique	Megan												
Coordinated Entry															

Maricopa Regional CoC — Monthly Meeting Calendar

Recurring meetings by week of month | Color = meeting type

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1st	Local Jurisdiction Collaborative	HMIS Transition & Governance	Youth Action Board	CE-DV Workgroup	CE Assessment Workgroup
	HUD TA	Collective Impact SOP Workgroup			
2nd	Data Collaborative		AZ GBV & CoC	CE Committee	Access & Opportunity Subcommittee (quarterly)
					FYI Voucher Collaboration
3rd	Lived Experience Subcommittee (quarterly)	Collective Impact SOP Workgroup	Youth Action Board	Executive Committee	
			Board Office Hours		
4th	Board Meeting		AZ GBV & CoC		
Every		HMIS Coordination			

Legend:

CoC Staffed



Administrative



Intensive



Involvement



Administrative Rhythm

Timing	Activity
2 weeks before	Chair's agenda setting meeting
1 week before	Agenda packet distribution
Meeting day	Committee meeting
3 days after	Meeting notes distribution

Recurring Production

Pattern	Activity
Weekly	Federal Policy Newsletter
Monthly	CoC Monthly Newsletter
Quarterly (Mar/Jun/Sep/Dec)	Project Spenddown / Financial Report

Agenda Item 3D

Semi-annual	General Membership Meetings
-------------	-----------------------------

Notes

CoC Advocacy Workgroup: first meeting scheduled, recurring date TBD

Launching after CEI (~July 2026): Compliance & Performance Monitoring Committee, Funders Committee

Not yet established: Provider Affinity Groups, Faith Advisory Group

Sunsetting June 2026: Local Jurisdiction Collaborative

Maricopa Regional CoC — Ongoing Operations

Year-round responsibilities not captured as time-bound projects

Category	Activity	Description
Governance & Communications		
	Website Management	CoC website content, document posting, maintenance
	CoC Email & Service Requests	Daily mailbox management, phone calls, service/grievance forms
Provider Support		
	Program TA - FAQs	Written FAQ resources and guidance for CoC-funded providers
	Program TA - Trainings	Structured training sessions for providers on requirements and updates
	Provider Performance Monitoring	Ongoing compliance and performance tracking between formal reviews
	LMS Support	Learning management system administration for training delivery
Lived Experience		
	PwLE Stipend Administration	Stipend processing and payment for PLE participants
	PLE Member Support	Barrier removal, meeting accommodations, retention support
Coordinated Entry		
	Coordinated Entry Oversight	CA oversight of coordinated entry system operations and compliance
	CE Assessment Outcomes Tracking	Ongoing tracking and analysis of CE assessment outcomes
HMIS & Data		
	HMIS Oversight	CA oversight of HMIS team and operations
	Data Requests	Ad hoc data request fulfillment for providers, board, partners
	New HMIS Agency Requests	Assessing agencies requesting HMIS access
	Monthly Data Reporting	Monthly HMIS snapshot of system trends
	DWEL AZ Collaborative	Statewide data warehouse participation and oversight

Agenda Item 3D

	AZHAC Support	Supporting AZHAC and staying up to date on relevant projects
Advocacy & Policy		
	State Legislative Advocacy & Monitoring	Tracking legislation, coordinating with coalition partners
	Federal Policy Monitoring	HUD, VAWA, and federal regulatory developments
Partnership Development		
	MOU Maintenance	Maintaining existing memorandums of understanding and partnership agreements
	Partnership Development	Building new partnerships aligned to HUD priorities and CoC strategic goals



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3E: Committee Transition Update

This memo provides a status update on the committee transition per the Board-approved Committee Transition Standard Operating Procedures (SOP) and Timeline.

Previous Board and Committee Actions

The following table summarizes the major Board approvals related to this memorandum:

Date	Action	Body
July 30, 2025	Approved the Governance Charter, establishing the new committee structure.	Board
December 22, 2025	Approved the Membership Recruitment SOP (consent agenda, Item 4D).	Board
January 26, 2026	Approved the Committee Transition SOP and Timeline.	Board
March 19, 2026	Reviewed updates to Committee Transition Timeline.	Executive Committee
March 23, 2026	Reviewed updates to Committee Transition Timeline.	Board



Summary

The Board-approved Committee Transition SOP and Timeline (January 26, 2026) established key accountability checkpoints to guide implementation of the new governance structure. The timeline table below was previously provided to the Board for information in March 2026 and has since been updated to reflect continued progress.

The ESG Collaborative and CoC Collaborative have both formally concluded. The Local Jurisdiction Collaborative remains on track to sunset in June 2026 following the completion of its current project analyzing local funding invested in homeless services. The Coordinated Entry (CE) Committee and the HMIS and Data Systems Coordination Committee have transitioned to operating under their updated structures and are actively developing their workplans.

The Executive Committee held its second meeting on April 7, and initial meetings for the Access and Opportunity and Lived Experience Subcommittees have been scheduled. Additionally, the first General Membership meeting has been scheduled. Please see Agenda Items 4B and 4C for additional updates related to General Membership, and Agenda Item 4G for updates on the Call for Expression of Interest (CEI) process to recruit for vacant Board and committee seats, as well as new committees. The Funders Committee and the Compliance & Performance Monitoring Committee are anticipated to launch in July 2026, following the completion of the CEI process and onboarding of new members.

Milestone	Original Date	Status	Revised Date
Outgoing committee chairs contacted	December 2025 – January 2026	Complete	
Projects under discussion added to crosswalk	December 2025 – January 2026	Complete	
Sunset communications sent to sunseting committees	January 2026	Complete	
Executive Committee launched	February 2026	Complete (February 19, 2026)	

Agenda Item 3E

Funders Committee launched	February 2026	Revised	July 2026
Compliance & Performance Monitoring Committee launched	March 2026	Revised	July 2026
Charter Implementation Strategic Committee sunset	April 2026	Complete	
Call for Expression of Interest distributed	Following Board approval (February 23)	Revised	Following Board approval (April 27)
Existing committee workplans drafted	March 2026	In progress	June 2026
Existing committee workplans approved by Board	April 2026	Revised	July 2026
New committee workplans drafted and approved by Board	Not in original timeline	New	December 2026
Local Jurisdiction Collaborative sunset	June 2026	On track	

Next Steps

Staff

- Staff will continue supporting implementation of the Committee Transition SOP and Timeline, including coordination with committee chairs, advancing development of committee workplans, and facilitating the launch of newly established committees.



Agenda Item 3E

Staff will also continue outreach to current and prospective members regarding the new governance structure, including engagement through the Call for Expression of Interest (CEI) process and General Membership recruitment efforts.

Committees

- Existing committees will draft workplans by June 2026 for Board approval in July.
- New committees (Funders, Compliance & Performance Monitoring) will launch in July 2026 and develop workplans for Board approval by December 2026.

Upcoming Board Actions

- July 2026: Existing committee workplans presented for Board approval.
- December 2026: New committee workplans presented for Board approval.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3F: DWEL-AZ Collaborative Update

This memo serves as a cover for the enclosed DWEL-AZ Collaborative update prepared by the DWEL-AZ administrator.

Previous Board & Committee Actions

Date	Action	Body
January 27, 2025	Received the DWEL-AZ Draft Policy Package as an information item.	Board
April 28, 2025	Approved the DWEL-AZ Collaborative membership policy.	Board
July 14, 2025	Selected the three Maricopa CoC representatives to the DWEL-AZ Collaborative.	Data Collaborative
September 22, 2025	Received the DWEL Membership Update identifying the three Maricopa CoC representatives.	Board



Agenda Item 3F

Summary

Please refer to the enclosed report for current DWEL-AZ Collaborative operations, structure, and items of note.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



To: Maricopa Regional Continuum of Care Board
From: Solari, Inc. – DWEL-AZ Program Operator
Date: April 15th, 2026
Subject: DWEL-AZ Program Update (Information Item)

Overview of DWEL-AZ

DWEL-AZ is a statewide data and administrative infrastructure project that supports cross-system understanding of homelessness in Arizona. The program aims to enable data integration and analysis, establish targeted care coordination initiatives, and provide a foundation for coordinated statewide reporting. Current work continues to align with priorities identified through community engagement and the 'Arizona Data Landscape Project Report' completed by ICF at the request of the Arizona CoCs.

Policies, Procedures, Governance, and Access

Current DWEL-AZ efforts are focused on establishing the policies, procedures, governance, and access frameworks needed to support consistent, secure, and scalable use of the platform. This includes:

- Developing core DWEL-AZ policies and procedures
- Establishing governance structures that support shared decision-making across the CoCs and key partners
- Preparing for agency onboarding and third-party requests by defining secure access models, onboarding workflows, and clear data request and approval processes to support appropriate use of DWEL-AZ data.

Data Sharing Agreement

The primary DWEL-AZ Collaboration and Data Sharing Agreement (DSA) between the CoCs, AHCCCS, and DWEL-AZ is currently undergoing legal review by the signing partners. This agreement establishes the formal framework for data access, sharing, and use, and represents a key step toward broader onboarding and expanded DWEL-AZ functionality.

Current Projects

DWEL-AZ is supporting several priority projects that advance statewide understanding of homelessness, support approved analysis, and reduce burden on partners.

- **Actively Homeless List:** Developed at the request of AHCCCS to support consistent, ongoing statewide identification of people experiencing homelessness and improve system-level visibility across all three CoCs.
- **State Agency Reporting:** Ongoing support to state agencies to strengthen homelessness reporting and planning through aligned definitions and report metrics.



- **AzHAC Analysis Projects:** Support for approved AzHAC analyses through coordinated access to integrated data for research, modeling, and system-level insights. DWEL works with AzHAC to establish shared definitions and methods.
- **H2O Support:** Alignment of data workflows and pipelines across all three CoCs to enable H2O to access consistent statewide data and understand program reach and outcomes. Additionally, H2O and DWEL are working to pilot data exchanges we hope to expand beyond H2O for improved care coordination.

Sustainability

DWEL-AZ sustainability remains an ongoing focus. Current funding supports DWEL-AZ operations into 2027, providing stability as governance, access, and statewide integration efforts continue to mature. Alignment with the statewide HMIS vendor transition is expected to further support DWEL-AZ infrastructure by reducing duplication and sharing costs. In parallel, Solari and its partners continue to explore long-term, sustainable funding sources to support DWEL-AZ beyond the current funding horizon.

Closing

These efforts are informed by the Arizona Data Landscape Project's emphasis on shared governance and coordinated statewide data infrastructure for greater impact and shared costs.

Solari remains committed to supporting the CoC and statewide partners through the continued development of DWEL-AZ. This update is provided for informational purposes, and Solari welcomes continued engagement as this work progresses.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3G: DWEL-AZ Collaboration and Data Sharing Agreement

This memo is a status update on the development of a Collaboration and Data Sharing Agreement (CDSA) between the Maricopa Regional CoC and the Arizona Data Warehouse for Linkages (DWEL-AZ).

Board and Committee Actions

Date	Action	Body
January 27, 2025	Received the DWEL-AZ draft policy package as an information item.	Board
April 28, 2025	Approved the DWEL-AZ Collaborative membership process.	Board
June 23, 2025	Approved a DWEL-AZ data request.	Board
July 30, 2025	Approved the original DWEL-AZ Collaboration and Data Sharing Agreement.	Board
February 23, 2026	Pulled the DWEL-AZ Collaboration and Data Sharing Agreement Update from the consent agenda and directed staff to engage	Board



Date	Action	Body
	outside legal counsel to review the agreement.	

Summary

Legal Counsel Review

Following the Board Co-Chair’s February 23, 2026, direction, staff engaged George Finn of Rose Law Group to conduct a legal review of the CDSA. Counsel returned the agreement with inline comments and tracked changes touching definitions, data handling, de-identification standards, AI use, breach notification, administrator oversight, indemnification, insurance, HIPAA obligations, termination, and dispute resolution.

Staff Review

Staff reviewed each of counsel's recommendations and refined them to reflect how DWEL-AZ operates as a grant-funded, collaborative data warehouse. Where counsel's recommendations fit cleanly, staff supported them. Where a recommendation raised concerns (for example, provisions that treat the administrator like a contracted vendor rather than a grant-funded collaborative partner, or provisions that do not account for the integrated, multi-source nature of the warehouse), staff either proposed alternative language or recommended the change be declined.

Current Status

The redlined draft and staff analysis have been shared with the DWEL-AZ administrators, who are reviewing the combined feedback with their own legal counsel. DWEL-AZ administrators will route the feedback through the broader DWEL-AZ collaborative and additional DWEL-AZ partners before returning an updated redlined version of the agreement to the CoC.

Relationship to the Interim Data Request Extension

The CDSA is intended to replace the current approach of individual, time-limited data requests. Until the CDSA is finalized, data sharing is governed by individual CoC-level unique data requests (see Agenda Item 4F: DWEL-AZ Data Request Extension).

Next Steps

DWEL-AZ Administrators and Collaborative Partners

- Pending review of combined counsel and staff feedback, DWEL will return an updated, refined draft agreement to the CoC.

Staff

- Coordinate with DWEL administrators as the collaborative review advances.
- Provide a status update to the Board at subsequent meetings until the agreement is ready for signature.
- Return to the Board with the final negotiated draft for formal approval when ready.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Natalie Davenport, Senior Planner
Date: April 20, 2026
Subject: 3H: Data Quality Update

This memo provides an overview of the actions undertaken by the Homeless Management Information System (HMIS) & Data Systems Coordination Committee (formerly the Data Collaborative) and the HMIS Administrator, Solari, to track and ensure data quality metrics throughout homelessness programs in HMIS. Details on specific methods and metrics tracked can be found on the attached Maricopa HMIS Data Quality Plan.

Previous Board & Committee Actions

Date	Action	Body
May – September 2025	Reviewed and assessed federally submitted data reports (LSA, HIC, SPM); discussed and revised the community data quality survey.	Data Collaborative
September 22, 2025	Approved the annual HMIS Policy Update (consent agenda, Item 4D), which includes the Data Quality Plan.	Board

Summary

The collection of accurate, consistent, and timely system data allows the CoC and its partners to draw reasonable conclusions about the extent of homelessness and the impact of homeless services. Each year, the HMIS & Data Systems Coordination Committee reviews all HMIS policies, including the Data Quality Plan. This plan outlines the guiding principles and benchmarks of data quality, including coverage, utilization, completeness, accuracy, and timeliness. Each of these benchmarks is backed by the goal of consistency and training. The policy also contains a monitoring and improvement plan for agencies to run their own reports as well as for the HMIS team to conduct monthly Universal Data Element (UDE) data quality audits.

The HMIS & Data Systems Coordination Committee is responsible for supporting the HMIS team in enforcing the Data Quality Plan. Agencies that fall below data quality thresholds and are unable to remedy their concerns with support from the HMIS team are brought to the Committee for assessment and next steps.

Each year the Committee collaborates with the HMIS team to complete an evaluation of data quality across the system to determine improvement plans. This includes reviewing each of the federal reports submitted to the Department of Housing and Urban Development (the Longitudinal Systems Analysis, the Housing Inventory Count, and the System Performance Measures), as well as collecting information from the community to better understand what data quality concerns exist at the local level.

Overall, the Maricopa CoC data quality remains high and very few issues are not resolvable with support from the HMIS team. In 2024, the Data Collaborative located opportunities for enhanced training for users and improvement in specific data quality areas, such as last known address. Due to these improvements and the positive results of federally submitted reports, the Collaborative found that no major data quality improvement projects needed to be prioritized in 2025. No presentation was provided to the CoC Board due to Board capacity during the FY2025 NOFO preparation and submission process. Though the HMIS & Data Systems Coordination Committee is still in the process of finalizing its 2026 workplan, members intend to focus this year's efforts on examining and proposing improvement plans for income collection and housing move-in date data quality.

Next Steps

Once the committee workplan is finalized by members and approved by the Executive Committee, the HMIS & Data Systems Coordination Committee will resume annual data quality assessments for 2026.

For questions or additional information, contact Natalie Davenport at Ndavenport@azmag.gov.

2025

MARICOPA HMIS DATA QUALITY PLAN

POLICIES & PROCEDURES

ADOPTED BY THE BOARD 04/25/2016

UPDATED BY THE BOARD 10/28/2024



Overview

Background

HMIS data quality refers to the reliability and comprehensiveness of the data recorded in the HMIS database. Good data quality results in better confidence that the data recorded in the HMIS accurately reflects the same information in the real world. Good data quality can “tell the story” of the population experiencing homelessness. The quality of data is determined by assessing characteristics such as **coverage, utilization, completeness, accuracy, timeliness, and consistency.**

Objectives

The goal is to record the most accurate, consistent and timely information in order to draw reasonable conclusions about the extent of homelessness and the impact of homeless services.

Guiding Principles

Below are concise definitions of the six benchmarks of data quality that will be further described and defined in this document.

Coverage: The proportion of beds covered by the CoC’s HMIS. High bed coverage rates indicate more accurate and reliable data.

Utilization: Program occupancy or the percentage of beds occupied on an average night.

Completeness: The degree to which HMIS records do not include partial or missing data. It also refers to the lack of data from projects not participating in HMIS.

Accuracy: Evident when the data in HMIS reflects the actual characteristics and experiences of clients. Inaccurate data significantly limits the ability of HMIS to serve as a tool in the community’s effort to reduce homelessness.

Timeliness: The period between when client data is collected/known and when that information is entered into HMIS. Data not entered into HMIS shortly after it is known increases the potential for inaccuracies or errors in the data once it is in HMIS.

Consistency & Training: The degree to which the data is collected and stored in a uniform manner, across all users of the HMIS. Users that do not have a shared understanding of when, how, and why data should be collected in HMIS, are more likely to enter data that will not be accurate.

For questions or comments, please contact MAG Human Services at hsinfo@azmag.gov.

Data Quality Benchmarks

1. Coverage

- 100% of all HUD funded homeless assistance programs in Maricopa County will participate in the Maricopa HMIS.
- 100% of HUD Federal Partner homeless projects in Maricopa County will participate in the Maricopa HMIS.
- At least 85% of all beds in non-HUD funded residential homeless assistance programs located in Maricopa County will participate in the Maricopa HMIS
- Use the process in the HMIS Coverage Policy to determine what non-HUD funded projects need to be outreached and onboarded to ensure HMIS coverage.

2. Utilization

- 100% of the data entered into the Maricopa HMIS will accurately reflect bed utilization for the homeless projects in Maricopa County.

3. Completeness

- 98% of all clients entered will have complete HUD Universal Data Elements.
 - 2% is the maximum allowance for missing data, "Data not collected."
 - Outreach programs are exempt due to the nature of the work. Coordinated Entry Points may have up to 5% missing data.
- 95% of clients will have complete program data elements entered (should they be required).
 - 5% is the maximum allowance for missing data, "Data not collected."
- 95% of clients that exit will have data entered with exit destinations. Data not meeting this criterium is considered 'missing'.
 - Exit destinations are considered 'missing' when the response is either "Data not collected" or "No exit interview completed".
 - Additionally, within the 95% of exits with complete information, 5% is the maximum allowance for the responses of "Client doesn't know" or "Client refused".
 - Outreach and emergency shelter programs exempt due to the nature of the work.
- 5% additionally is the maximum allowance for "Client doesn't know" and "Client refused" responses of all answered questions.

- All programs that are required by federal partners to enter services must do so on a regular basis.

4. Accuracy

- As indicated in the HUD Data Quality Report Framework (Appendix A) the error rates for the following benchmarks shall not exceed:
 - 5% for Personally Identifiable Information (PII) (Q2)
 - 5% for Universal Data Elements (Q3)
 - 10% for Income and Housing Data Quality (Q4)
 - 5% Chronic Homelessness (Q5)
 - 5% Inactive Records: Street Outreach & Emergency Shelter (Q7)

5. Timeliness

- Client entry and exit records are entered within the following timeframes as indicated on the HUD Data Quality Report Framework (Q6):
 - **0-3 Days** for Coordinated Entry, Street Outreach, and Emergency Shelter.
 - **0-6 Days** for Transitional Housing, Permanent Supportive Housing, Rapid Re-housing, and Other Permanent Housing.

*It should be noted that some PSH and OPH projects may have client records that predate timeliness requirements.

6. Consistency & Training

The HMIS Lead will perform three types of regular training:

Regular New User Training: New user training is available live via web conference and recorded online and must be completed before a user is granted access to HMIS. Training is specific to each program's workflow.

Monthly Agency Administrator Training: Each program in HMIS is responsible for having a representative be responsible for the content in the monthly agency administrator training. This information may come in the form of a webinar or a newsletter. The webinar/newsletter will share important information that must be disseminated to users. It is at the discretion of the agency how programs will be represented. Some agencies may designate one representative while other agencies may select multiple representatives. Either way, the information must be shared with all users.

Refresher Training: From time to time, and at least annually, users are responsible for completing refresher trainings. The HMIS Lead is responsible for determining the content of the refresher trainings. Users must complete assigned refresher trainings within a 30-day window. If the user does not complete the training in the 30-day window, their user license will be subject to suspension.

Agencies should consider creating agency policy that outlines process for following the requirements outlined in each data quality benchmark.

HMIS Monitoring and Improvement Plan

Monitoring and enforcing data quality is a joint responsibility between agencies, the HMIS Team, the Maricopa CoC, and funders.

Agencies

Agencies are responsible for running their own data quality reports on each of their programs on a monthly basis. Each program should monitor their programs with three reports: the 0252 Data Completeness Report Card, the Data Quality Framework in ServicePoint, and a program specific performance report like the APR or CAPER.

HMIS Team

The HMIS team will conduct a monthly UDE Data Quality completeness audit. Any program which falls below the required UDE Data Quality completeness thresholds established will be notified and offered support on improving data quality. That support may come in the form of specific instructions to remedy errors or required training. If a program falls below the UDE Data Quality completeness threshold for three consecutive months, the HMIS Team will notify the Continuum of Care Data Collaborative about the concern. This notification will be made through the monthly performance reporting done by HMIS.

The HMIS team will also conduct a bi-annual review of agency Utilization and Timeliness. Utilization is a critical metric, which is closely tracked on the LSA and HIC. In addition, timeliness ensures the data agencies enter into HMIS is more accurate and reflective of reality. Solari will work with agencies on a bi-annual basis to help agencies better understand the gaps in their data quality.

The HMIS team will also present an annual report to the Data Collaborative showing the number of programs and agencies receiving notices of low data quality as well as an evaluation of data quality across the system. Information from these reports will be used to identify patterns in low quality and improve overall system data quality.

Data Collaborative

The Data Collaborative is responsible for supporting the HMIS Team and Agencies in enforcing the Data Quality Plan. Should an agency fall below the data quality thresholds and is unable to remedy the concerns with support of the HMIS Team, the Data Collaborative may take the following actions: recommend required training, provide notification to funders or the CoC Board, or recommend the agency's data entry be ceased until such a time their data quality can be improved.

On an annual basis, the Data Collaborative in collaboration with the HMIS team will complete an evaluation of data quality across the system to determine improvement plans. This process will include forming a workgroup to review data quality gaps in federal reporting (HIC/PIT, LSA, SPMs) and sending a survey to the community to gain an understanding of the data quality gaps in the field. Results of the report review and survey will be compiled and assessed for needed steps the CoC should take to improve data quality.

Funders

Funders of homeless programs are encouraged to hold programs accountable to the data quality plan by taking an active role in monitoring and enforcing data quality. This can be done by requiring the submission of standard data quality reports and the setting of minimum data quality thresholds as part of contract performance.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: Item 3I: Monitoring Notice

This memo serves as notice that 2026 annual project monitoring has begun. Staff are making minor adjustments to this year's cycle to reflect the 2025 CoC Notice of Funding Opportunity (NOFO) process.

Board and Committee Actions

Date	Action	Body
February 24, 2025	Approved updates to the Monitoring Policy and Procedures.	Board
December 22, 2025	Discussed a draft transition policy developed in response to the 2025 CoC NOFO; no formal transition policy was adopted.	Board

Summary

The Maricopa Association of Governments (MAG), as the Collaborative Applicant for the Maricopa Regional CoC, is responsible for monitoring CoC-funded projects annually under the Board-approved Monitoring Policy & Procedures. In standard years, agencies are divided between routine and priority monitoring before the cycle begins. Routine monitoring consists of a self-assessment form and a full Annual Performance Report (APR) and assessment-form review by MAG staff. Priority monitoring consists of a more thorough self-assessment form and an in-person meeting with staff to review client and program



Agenda Item 3I

files. Priority monitoring is typically determined using grant spenddown, reporting submissions, and NOFO score.

Context for 2026

Because no projects were scored through the 2025 CoC NOFO competition, a key input typically used to identify priority monitoring agencies up front is not available. As a result, staff are adjusting how the 2026 cycle begins while preserving the overall monitoring framework.

Adjusted Approach

Staff will send a self-assessment form to every funded agency. This standardizes the paperwork across agencies but does not change the review process: in-person client and program file reviews will still occur only for agencies where flags emerge from the completed forms, APR, and grant spenddown review.

Timing

Self-assessment forms will be distributed to agencies in April 2026. Staff anticipate issuing follow-up letters by July 2026.

Next Steps

Staff

- Review all completed self-assessment tools, APRs, and grant spenddown information.
- Issue follow-up letters to agencies outlining any flags.
- Provide technical assistance to agencies where significant issues are identified.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3J: Monthly Data Reporting

This memo serves as a notice that staff are posting all Monthly Data Snapshot Reports for 2025 and the 2026 January and February reports to the CoC website. Staff intend to post the monthly snapshots on a regular monthly cadence moving forward.

Previous Board & Committee Actions

Date	Action	Body
June 23, 2025	Received an information and discussion item on the proposed new structure for publicly available CoC data reporting, including monthly snapshots and biannual comprehensive trends reports.	Board
October 27, 2025	Approved the Monthly Data Reporting Format (consent agenda, Item 4D).	Board

Summary

In June 2025, staff presented a proposed new structure for local, publicly available data reporting, including monthly snapshot reports and biannual comprehensive trends reports. The Board approved the monthly data reporting format in October 2025. Full rollout was put on pause based on team capacity due to the FY2025 NOFO; however, the monthly snapshots will soon be available on the CoC website.



Agenda Item 3J

Please see an example Monthly Data Snapshot Report attached.

Next Steps

Staff

- Publish monthly snapshot reports to the CoC website on a consistent monthly cadence.
- Begin publication of the biannual comprehensive trends reports in 2026 as part of the Board-approved reporting structure.
- Brief the Board on reporting updates and trends upon request.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.

Maricopa Homelessness Data Report

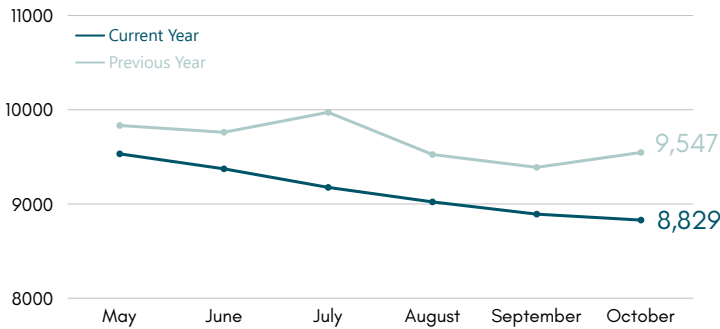
Monthly Snapshot: October 2025



This monthly report highlights key metrics in the population experiencing homelessness in Maricopa County. All data comes from the Maricopa Homeless Management Information System (HMIS)

Who is active in our system?

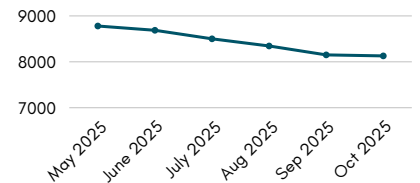
Total Actively Homeless Households



These are the households using homelessness services in Maricopa County and is equivalent to those on the local By-Name List.

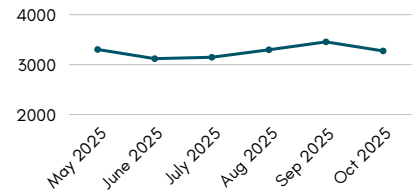
Singles

🏠 Households: 7,957
👤 Individuals: 8,129



Families

🏠 Households: 872
👤 Individuals: 3,274



Current subpopulation count and % increase/decrease over the last 3 months

Older Adults (62+)

🏠 Households: 1,218
👤 Individuals: 1,249 ↓ 4%

Veterans

🏠 Households: 532
👤 Individuals: 578 ↓ 8%

Chronically homeless

🏠 Households: 3,538
👤 Individuals: 3,765 ↓ 5%

Youth (18-24)

🏠 Households: 675
👤 Individuals: 907 ↓ 3%

Individuals served this month*

Emergency Shelter: 3,178	Transitional Housing: 791	Permanent Supportive Housing: 4,765
Street Outreach: 7,081	Rapid Rehousing: 1,740	Other Permanent Housing: 223

*Contains duplicated counts due to client use of multiple services

How did households enter the system?

New to system

896 ↓ 5%

Return from inactive

1,045 ↓ 3%

Return from housing

59 ↑ 14%

Current count and % increase/decrease over the last 3 months

How did households leave the system?

Rental (no subsidy)

221 ↓ 6%

Rental (subsidy)

196 ↓ 4%

Family & Friends

107 ↓ 21%

Unknown/Negative Exit

1,539 ↓ 7%

Current count and % increase/decrease over the last 3 months

Monthly Takeaway

October saw a continued decrease in overall households, driven in part by the first decrease in family households since June. All outflow and inflow metrics slowed this month with the exception of those returning from housing situations. No projects started or closed operation this month.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Natalie Davenport, Senior Planner
Date: April 20, 2026
Subject: 3K: FY26 NOFO Workgroup Update

This memo provides a status update on the formation of the Fiscal Year (FY) 2026 Notice of Funding Opportunity (NOFO) Workgroup.

Previous Board and Committee Actions

Date	Action	Body
March 23, 2026	Approved staff opening recruitment and bringing a slate to the Executive Committee for chartering and ratification of the FY26 NOFO Workgroup	Board
April 7, 2026	Approved membership slate and authorized MAG staff to continue managing recruitment without further approval	Executive Committee

Summary

On March 23, 2026, the Board approved the request to initiate recruitment for the FY26 NOFO Workgroup, which will report to the Executive Committee. On April 7, 2026, the Executive Committee approved the workgroup’s formation, membership, and ongoing authority for MAG staff to continue membership recruitment efforts.



Workgroup Progress

The workgroup held its initial meeting on April 15, 2026, to identify priorities and develop a work plan for the time remaining prior to the release of the FY26 NOFO, anticipated in June 2026.

The workgroup has identified the following priorities:

- Assessing the readiness of prospective and renewing applicants intending to apply for the FY26 NOFO
- Identifying areas of work from the FY25 December NOFO to maximize community points
- Supporting the development of draft scorecards and competition materials based on FY25 December NOFO content

Next Steps

The workgroup will continue to meet on a weekly basis and report progress to the Executive Committee. Once developed, the workgroup's recommendations will be brought to the Board for consideration.

For questions or additional information, contact Natalie Davenport at Ndavenport@azmag.gov



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Interim Special Projects Administrator
Date: April 20, 2026
Subject: 3L: 2026 Task Orders

This memo provides advance notice of the projects staff are considering for contractor involvement in 2026. The final slate of task orders, and the assignment of contractors to each, will depend on the unique capabilities and capacity of the contractors approved by the Board through the on-call Request for Qualifications (RFQ). Staff anticipate bringing finalized task order scopes and approximate dollar amounts to the Board on the May 2026 consent agenda.

Board and Committee Actions

Date	Action	Body
August 25, 2025	Approved the on-call RFQ scope of work and Board representation on the Evaluation Team; approved OnPoint Solutions for NOFO technical assistance through the mini-RFQ.	Board
September 22, 2025	Empowered the Evaluation Team to take action on on-call consultant selection on behalf of the Board.	Board



Summary

Projects Under Consideration for Contractor Involvement

- **2026 Gaps Analysis.** Annual assessment of the current inventory of homeless services relative to estimated need across the CoC, consistent with HUD requirements and local priorities. The contractor would support staff in conducting and writing the analysis.
- **2026 Coordinated Entry System Evaluation.** Annual evaluation of the Coordinated Entry System's performance, access, and outcomes, consistent with HUD requirements and local priorities. Informs CE policy adjustments and ongoing system improvements.
- **2027 Point-in-Time Count Administration.** Logistical, methodological, and administrative support for the annual Point-in-Time Count, spanning pre-count preparation, count operations, and post-count analysis and reporting.
- **Economic Impact Assessment of the Homeless Response System.** Implements the Board-requested analysis quantifying the economic value generated by the Maricopa CoC, including federal investment, employment impacts, housing market contributions, multiplier effects, and avoided public system costs. Staff have drafted a phased project plan that the contractor will execute.

Final project selection and contractor assignments will be shaped by the capabilities and capacity of the on-call contractors approved through the RFQ. Each project, once matched to a contractor, will come to the Board as a proposed task order with scope and dollar amount.

Prior Obligations Already in Place

- **Charter Implementation.** Work being completed by Kristy Greenwalt Consulting to facilitate the Charter Implementation Strategic Committee and develop new policies for the CoC that align with the CoC's new Governance Charter.
- **Local Funding Assessment.** Analysis of local, non-federal funding invested in homeless services across the region. Currently in closeout by the Local Jurisdiction Collaborative ahead of its June 2026 sunset.
- **NOFO Technical Assistance (OnPoint Solutions).** Technical assistance for HUD CoC annual competition Notices of Funding Opportunity (NOFOs) relevant during the 2026 calendar year. Scope covers the FY25 competition and preparation for the anticipated FY26 competition, including ongoing TA, competition summary and analysis, scorecard development, and related support.

Next Steps

Staff

- Engage contractors on the Board-approved on-call list to confirm capabilities and capacity for each project.
- Finalize scopes and dollar amounts for the first set of task orders and bring them to the Board on the May 2026 consent agenda.
- Bring additional task orders forward at subsequent meetings as they are scoped and matched to contractors.

Board

- Share any questions, concerns, or suggestions directly with staff in advance of the May meeting.
- Reach out to staff with additional project ideas or information that should inform the developing scopes.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Megan Sebok, Planner
Date: April 20, 2026
Subject: 3M: Meeting Protocols Acknowledgement Form

This memo provides an update on a request that was made by the Board when the Meeting Protocols Standard Operating Procedures (SOP) was approved on March 23, 2026.

Previous Board and Committee Actions

The following table summarizes the major Board approvals related to this memorandum:

Date	Action	Body
March 4, 2026	Recommended Meeting Protocols SOP for Board Approval.	Charter Implementation Strategic Committee
March 23, 2026	Approved the Meeting Protocols SOP (consent agenda, Item 4C), with a request to include an acknowledgment form for Board and committee members.	Board

Summary

At the March 23, 2026, meeting, the Meeting Protocols Standard Operating Procedures (SOP) was included on the agenda for approval under Item 4C. During discussion of the item, Board members emphasized the importance of incorporating an acknowledgment and recognition form for both board and committee members to ensure alignment with the



Agenda Item 3M

updated expectations outlined in the SOP. It was requested that the form be included in onboarding materials for new members, as well as implemented through a one-time, committee-wide signature process for existing members to confirm understanding and alignment with the updated expectations. The Board approved the consent agenda, including the Meeting Protocols SOP, with the addition of the proposed signature form, thereby authorizing staff to proceed with implementation.

The acknowledgment and recognition form has been developed and incorporated as an appendix to the final Meeting Protocols SOP. The updated SOP, including the acknowledgment form, is attached for reference.

Next Steps

Within the next 30 days, staff will distribute the acknowledgment form to all current Board and committee members for signature. Following this initial distribution, the Meeting Protocols SOP and accompanying acknowledgment will be included in all new board and committee member onboarding materials, and new members will be required to sign the form as part of the onboarding process.

For questions or additional information, contact Megan Sebok at msebok@azmag.gov.

ATTACHMENT 1: ACKNOWLEDGMENT FORM

Meeting Protocols SOP Member Acknowledgment Form

I acknowledge that I have received and reviewed the Maricopa Regional Continuum of Care (MRCoC) Meeting Protocols Standard Operating Procedures (SOP). I understand the expectations outlined and agree to comply with these protocols in all CoC meetings and related activities.

Name (Printed): _____

Role/Committee: _____

Signature: _____

Date: _____



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Natalie Davenport, Community Initiatives
Date: April 20, 2026
Subject: 3N: SAFEDVS Hotline Discontinuation Notice

This memo provides the Board with timely information regarding a recent change affecting the statewide domestic violence (DV) shelter coordination system.

Board and Committee Actions

Date	Action	Body
—	No prior Board or committee actions on this topic.	—

Summary

On April 16, 2026, the Arizona Coalition to End Sexual and Domestic Violence (ACESDV) informed the community that SAFEDVS, the statewide hotline operated by Solari Crisis & Human Services on behalf of ACESDV and responsible for referrals and coordinated placement for DV shelter access, will discontinue operations on May 15, 2026.

What Is Changing

Effective May 15, 2026, SAFEDVS will cease to serve as a referral and coordinated intake system for DV shelter placement in Arizona. DV shelters throughout the state will handle their own intake procedures moving forward, and individuals seeking shelter will be directed to the respective shelter hotlines and other statewide resources.

The decision to end the operating contract followed an internal evaluation of the service model, which found that approximately 5% of callers were successfully placed into housing, while only one-third of the fiscal resources necessary to operate the line were



Agenda Item 3N

being funded. In combination, these factors were cited as indications that the model was not sustainable.

Timeline

- **April 15 – May 15, 2026:** No new callers will be added to the SAFEDVS shelter waitlist while Solari staff work through the existing waitlist. New callers will be redirected to alternative resources, including www.arizonasurvivors.org (which maintains a rotating list of shelter hotlines) and the Arizona Sexual and Domestic Violence Helpline.
- **May 15, 2026:** The SAFEDVS hotline will no longer provide intake or coordination services. Callers will hear a recorded message directing them to contact individual shelters or to access the ACESDV Helpline.
- **After May 15, 2026:** The SAFEDVS phone number will be forwarded to the ACESDV Helpline.

Resources for Callers and Community Partners

Following the transition, the primary resources for survivors seeking shelter in Arizona are:

- The ACESDV Helpline, available at (602) 279-2980 or (800) 782-6400, and
- www.arizonasurvivors.org, which provides a list of shelter hotlines across Arizona.

Next Steps

Staff

- Monitor the effect of the transition on CoC-funded agencies and the broader coordinated entry system, and support providers as they adjust intake workflows.
- Share updated community-facing resource information through CoC communications channels.
- Report back to the Board with observations and any system-level concerns as the transition unfolds.

For questions or additional information, contact Natalie Davenport at ndavenport@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members

From: Natalie Davenport, Community Initiatives

Date: April 20, 2026

Subject: 30: Statewide HMIS Implementation — HUD Technical Assistance Approved

This memo informs the Board that the Department of Housing and Urban Development (HUD) has approved a tri-CoC request for technical assistance (TA) to support the statewide HMIS implementation underway across Arizona's three Continuums of Care. The approved TA will help the CoCs revise and standardize HMIS policies, procedures, and governance while each CoC continues to maintain its own HMIS Lead.

Board and Committee Actions

Date	Action	Body
August 25, 2025	Approved the HMIS vendor selection (Green River / Open Path) for the statewide HMIS implementation.	Board

Summary

Background

Arizona's three Continuums of Care (AZ-500 Balance of State, AZ-501 Tucson/Pima, and AZ-502 Maricopa) are working collaboratively toward a statewide HMIS implementation while preserving CoC-specific HMIS administration. On April 1, 2026, staff submitted a joint technical assistance request to HUD to support that work, with the Maricopa Regional CoC serving as a named recipient alongside the Arizona Department of Housing and the City of Tucson. The TA request was submitted administratively by staff and did not require prior Board action.



TA Approval and Provider Assignment

HUD has approved TA Request #14365, authorizing technical assistance for the three Arizona CoCs to implement a statewide HMIS while maintaining CoC-specific HMIS administrators, with a focus on revising policy, procedures, and governance. HUD has designated ICF Partners as the approved TA provider. Before beginning remote assistance, the TA provider will coordinate with the HUD field office, the SNAPS Desk Officer, and the TA recipients.

Scope of Approved TA

The approved TA covers four areas:

- **CoC Cost Collaboration.** Support for navigating cost-sharing conversations and the timelines associated with entering new software contracts, including a step-by-step process from conversation to action — understanding costs, agreeing on cost sharing, securing Board approvals where needed, and sequencing implementation.
- **Core Policies.** Support for developing statewide HMIS baseline policies consistent with the Arizona HMIS Governance Framework, including privacy policy, ROI and privacy notice, security policy, coverage and participation plan, data quality plan, data sharing policy, and agency and user access policy. The TA will align policy content with the governance structure adopted by the three CoCs and with DWEL-AZ, review for HUD compliance and local legal counsel feedback, identify where individual CoCs may adopt stricter standards, and deliver adoption-ready documents.
- **Procedures.** Support for producing statewide operational procedures that operationalize the approved policies, including onboarding, training, data sharing, reporting, compliance, and governance workflows. The TA will review and reconcile existing procedures across the three CoCs and DWEL-AZ, standardize forms and templates, and map statewide Collaborative versus CoC HMIS Lead responsibilities.
- **Governance Transition Planning.** Support for developing a statewide transition plan (phases, timelines, deliverables, roles) and change-management strategies for participating CoCs and agencies.

Alignment with SNAPS TA Goals

HUD has noted that the approved TA aligns with two SNAPS TA goals: improving the fundamental knowledge and skills needed to design, implement, and manage an effective CoC consistent with the HEARTH Act; and increasing compliance with CoC and ESG program requirements, including HMIS.

Next Steps

Staff

- Coordinate with ICF, the HUD field office, and the SNAPS Desk Officer to initiate remote technical assistance.
- Align the approved TA scope with ongoing Maricopa Regional CoC statewide HMIS coordination and DWEL-AZ workstreams.
- Provide updates to the Board as the TA engagement progresses and as policy and procedure deliverables move toward adoption.

For questions or additional information, contact Natalie Davenport at ndavenport@azmag.gov.



Maricopa Regional Continuum of Care Board Meeting Minutes

March 23, 2026

This meeting was conducted in person and virtually.

MEMBERS	ATTENDANCE
Tamara Bridwell, Maricopa County	In-Person
Tim Burch, Co-Chair, City of Tempe	In-Person
Councilmember Wally Campbell, City of Goodyear	Virtual
David Crummey, PNC Bank	Virtual
Jessica Cruz, Copa Health	Virtual
Elizabeth da Costa, AHCCCS	Virtual
Jason Flam, City of Mesa	Virtual
friend, Youth Action Board	Virtual
Emma Garcia, Valley of the Sun United Way	Virtual
Vice Mayor Doreen Garlid, City of Tempe	Virtual
Chris Hallet, City of Peoria	Virtual
Vice Mayor Kesha Hodge Washington, City of Phoenix	In-Person
Michael Hughes, A New Leaf	In-Person
Gabriel Jaramillo, Vitalyst Health Foundation	Virtual
Benjamin Jeffrey, MACV Foundation	In-Person
Matthew Kelly, Co-Chair, Mercy Care	In-Person
Tianna Matthews, Maricopa County Sheriff's Office	Virtual
Rachel Milne, City of Phoenix	In-Person
Gabe Priddy, Phoenix Rescue Mission	Virtual
Arianna "Nikki" Ramirez, Copa Health	Virtual
Amy Schwabenlender, Keys to Change	In-Person
Nathan Smith, CASS	Virtual
Charles Sullivan, Arizona Behavioral Health Corporation	Not Present
Krickette Wetherington, Arizona State University	In-Person
Maria Wildey, Community Bridges, Inc.	Virtual
Danielle Wright, AZ Coalition to End Sexual and Domestic Violence	Virtual

1. Call to Order

The meeting of the Maricopa Regional Continuum of Care (CoC) Board was called to order by Co-Chair Kelly at 1:34 pm.

Roll call was taken to confirm a quorum of members was present.

2. Call to the Audience

Co-Chair Burch indicated that there were no requests to speak received for the Call to the Audience. MAG staff indicated that no public comments were submitted online.

3. Informational Items

Co-Chair Kelly noted that items 3A through 3G are on the agenda for information only and asked if any members had any questions or would like to request a presentation on any of the items.

Members raised questions and requested additional clarification on several items. Regarding item 3C, the Quarterly Budget Update, a member inquired about plans to address vacant staffing positions given projected underspending. Staff explained that Collaborative Applicant executive leadership is currently assessing future staffing costs and exploring how to better leverage the existing RFQ contractor pool. Elizabeth da Costa emphasized the need for adequate staffing support and requested a presentation on the staffing plan at a future meeting. Moe Gallegos introduced himself as a temporary, part-time support member for the Collaborative Applicant and noted that discussions with MAG leadership are ongoing, with further updates on staffing decisions forthcoming. A member sought clarification on the grant period, which was confirmed to follow a January–December calendar year.

For item 3D, the Committee Transition Update, members asked about recent revisions to the timeline, including the shift to new committees beginning in July. Staff clarified that the timeline was developed by staff, reviewed with the Executive Committee, and adjusted as needed due to shifting project and staffing realities. Staff confirmed that future timeline changes would be routed through the Executive Committee. Under item 3F, the Statewide Gender-Based Violence Policy and Emergency Transfer Plan, members discussed the recent removal of gender data elements from HMIS and its implications for referrals. Staff clarified that the proposed policies are aligned with HUD guidance and focus on intimate partner and domestic violence rather than gender-specific criteria. Finally, under item 3G, the Lead Agency 2026 Timeline of Projects and

Agenda Item 4A

Operations, Elizabeth da Costa highlighted the importance of better understanding the scope of work of the collaborative applicant and requested a future presentation and a more detailed timeline outlining the staff responsible for each function. Staff confirmed that this additional information will be added to the next phase of the timeline that will be shared.

4. Approval of Consent Agenda

Co-Chair Burch noted that agenda items 4A through 4C are on the Consent Agenda. Co-Chair Burch asked if any members had any questions or would like to request a presentation on any of the items.

Arianna “Nikki” Ramirez emphasized the importance of incorporating an acknowledgment and recognition form for board and committee members to ensure alignment with updated expectations in the Meeting Protocols Standard Operating Procedures in item 4C. Arianna “Nikki” Ramirez suggesting it be included in onboarding materials for new members as well as implemented through a one-time, committee-wide signature process for existing members to ensure alignment with updated expectations. Staff asked whether the board preferred to make a motion to include this change immediately or have staff draft the form for future approval.

Co-Chair Burch clarified that a motion could be made to approve the consent agenda with the addition of the proposed signature form, thereby authorizing staff to move forward. Co-Chair Burch requested a motion, Arianna “Nikki” Ramirez moved to approve the consent agenda with this addition, and Jessica Cruz seconded the motion. The motion passed unanimously with the following members voting in favor: Co-Chair Tim Burch, Councilmember Wally Campbell, David Crummey, Jessica Cruz, Elizabeth da Costa, Jason Flam, friend Kenney, Emma Garcia, Vice Mayor Doreen Garlid, Chris Hallet, Vice Mayor Kesha Hodge Washington, Michael Hughes, Gabriel Jaramillo, Benjamin Jeffrey, Co-Chair Matthew Kelly, Tianna Matthews, Rachel Milne, Gabe Priddy, Arianna “Nikki” Ramirez, Amy Schwabendlender, Nathan Smith, Krickette Wetherington, Maria Wildey, and Danielle Wright.

4A. Approval of February 23, 2026, Meeting Minutes

The Board approved by consent the meeting minutes.

4B. People with Lived Experience Compensation Policy and Agreement

The Board approved by consent the Policy and Agreement.

4C. Meeting Protocols Standard Operation Procedures

The Board approved by consent the SOP.

5. Request for Information/Request for Proposals Workgroup Update

Co-Chair Kelly shared that members of the Request for Information (RFI)/Request for Proposals (RFP) Workgroup would present an update on the group's progress and next steps.

Elizabeth da Costa started by saying that the Workgroup is sharing an update for information only and provided some background on the group's tasks. Section 6.3 of the CoC's Charter outlines a competitive process for the staffing entities at scheduled intervals, and the RFP Workgroup has been tasked to help the CoC execute on this. In late 2024, the Board initiated a strategic shift to strengthen coordination, alignment, and system performance across the CoC. In January to July 2025, the Board approved key foundations, including updating the Governance Charter, creating memorandums of understanding (MOUs) with designated staffing entities, and a commitment to a competitive selection process of staffing entities. In Fall 2025, the RFI/RFP Workgroup was formed to design and oversee the competitive process, and a RFI was released in September 2025 to inform the future RFP design.

Arianna "Nikki" Ramirez continued the Workgroup's update. In January 2026, the Board approved moving forward with RFP development, and the Workgroup secured philanthropic support to execute a contract with a consultant to advance Phase 2. During February and March, a member of the Workgroup departed, and outreach was completed to fill the spot and maintain a group of seven members. The group's selection process was balanced between expertise, geography, and sector representation, and the participation operates similar to the Rank and Review Committee, with closed meetings.

Sasha Hawman shared an expected timeline of the RFP development process. From March through May, the workgroup will be drafting a single RFP to recompete for all three staffing roles, including developing scopes of work and expectations, defining the evaluation criteria and process, and exploring options for role alignment and coordination. Any decisions that could affect governance structure or accountability

Agenda Item 4A

will be brought back to the Board to discuss and Board approval will be sought by any non-conflicting members prior to the RFP issuance.

Brian Planty went over timing considerations and anticipated sequence. The Workgroup took into consideration the expectation that HUD will release a NOFO in June and structured the anticipated release of the RFP around that. The RFP is expected to be finalized after Board input and approval in summer of 2026, with a pause for the NOFO to allow the CoC and partner agencies to focus their attention there. The RFP would then be released in the fall of 2026 with Board approval.

Co-Chair Kelly asked if any members of the Board or the public had any questions and none were noted.

6. [Arizona Housing Coalition Legislative Update](#)

Co-Chair Buch shared that Nicole Newhouse from the Arizona Housing Coalition was present to provide a legislative update to the Board.

Nicole Newhouse provided an update on several homelessness-related bills. HB2533, which proposed a state office of homeless services, was declared dead. HB2532, an audit bill, successfully crossed over with bipartisan support, and it was confirmed that the \$1.25 million funding will not be diverted from the Housing Trust Fund. Additionally, the homeless ID bill, SB1209, and HB2620, which provides \$300,000 for homeless veteran shelters, both crossed over. Participants were encouraged to sign up to speak at upcoming hearings for SB1209 to demonstrate the importance of the homeless ID initiative.

Nicole Newhouse then reviewed several bills related to prevention and housing. Several measures failed to advance this session, including HB2682 regarding rental assistance, HB2300 for mobile home tenant protections, and HB2243 for landlord-tenant application fees. However, SB1630, which focuses on supervised housing and medication management for SMI adults, passed the Senate unanimously and is moving through the House. HB2611 also continues to move forward, aiming to strengthen group home regulations. While HB2644 for state LIHTC renewal was defeated, the rural LIHTC program, HB2804, has crossed over and will likely be a budget play. SB1080, which would have allowed school districts to build affordable housing on their property, unfortunately died due to a lack of sponsor momentum. The Habitat for Humanity-led HB2926 is still active, seeking to streamline processes and offer tax incentives for workforce housing development.

Agenda Item 4A

The update concluded with a brief overview of other bills being monitored for potential impact. HB2375 has crossed over but remains unassigned. HB2667 has also crossed over but has been assigned to the Regulatory Affairs and Government Efficiency (RAGE) committee and has not yet been scheduled.

7. Fiscal Year 2026 Notice of Funding Opportunity Strategic Update

Co-Chair Kelly shared that Collaborative Applicant staff would provide an update on the Fiscal Year (FY) 2026 Notice of Funding Opportunity (NOFO), the annual competition for CoC funds released by the Department of Housing and Urban Development (HUD).

Senior Planner Natalie Davenport provided an update on the status of the FY2025 NOFO. The NOFO that HUD released in November 2025 was quickly tied up in litigations, including the National Alliance to End Homelessness versus HUD, which several other organizations signed on to. Currently, HUD has been ordered by the court to reinstate the original FY24–25 NOFO framework and begin processing eligible renewals, effectively nullifying the NOFOs released in November and December 2025.

The 2026 Transportation, Housing, and Urban Development (HUD) Appropriations Act introduced several mandates that impacted the FY25 NOFO. HUD is now required to non-competitively renew grants expiring in the first quarter and must publish the FY26 NOFO by June 30, 2026, with awards finalized by December 2026. Furthermore, the Act requires that at least 60% of the Annual Renewal Demand (ARD) be funded for FY26, which addresses a significant risk of the FY25 NOFO which reduced ARD to 30%. HUD filed an emergency motion on February 17 claiming the court injunction prevents them from meeting 2026 THUD Appropriations Act deadlines, and the court denied that motion on February 27. HUD subsequently filed an appeal on March 2. NAEH has said that they are anticipating a decision by March 30.

Looking ahead to the FY26 NOFO, information shared through national organizations suggests a fast-moving release to accommodate the June 30th deadline and the December award timeline. While there is no official communication from HUD yet, there has been speculation that the NOFO will be released by June 1, 2026, with the possibility of an even earlier release in April or May. The content is expected to pull direction from the FY25 NOFOs, likely emphasizing treatment, coordination with law enforcement and faith-based providers, and potential changes to intervention types and competition structures.

Agenda Item 4A

Natalie Davenport shared staff's recommendations resulting from recent partner conversations regarding strategic planning. The first priority is to identify and formalize connections with key system partners. The second focus is on community education, specifically through outreach to prospective applicants and preparing the community for the competition in light of new HUD priorities. The last priority is permanent housing transition planning. This includes preparing for possible caps on permanent housing and reductions in Tier 1 funding, developing a shared prioritization process, and creating an enhanced "Move On" strategy by engaging Public Housing Authorities and other affordable housing resources. It was noted that while the 60% cap in the appropriations act provides some stability, a general shift away from Permanent Supportive Housing is still anticipated.

In response to these priorities, staff proposed the creation of a FY26 NOFO Workgroup. While previously referred to as a strategic committee, staff recommended an ad hoc workgroup structure after a review of the charter. The purpose of this group is to address key strategic questions ahead of the FY26 NOFO and support overall competition preparedness. In its first phase, the workgroup will provide recommendations to the Board and support the development of NOFO scorecards and competition resources, such as timelines and policy revisions. After the release of the NOFO, the second phase of the workgroup will focus on finalizing NOFO scorecards and other competition resources for Board approval and identifying key priorities for Board consideration.

Regarding membership, the workgroup will not have a designated slate of seats but will instead take inspiration from the strategic committee seats outlined in the charter. The recommended composition includes two to three seats each for CoC-funded agencies and health or behavioral health providers, one to two seats each for Lived Experience and Access and Opportunity subcommittee representatives, and 3-5 seats for other subject matter experts, ideally state and local agencies followed by other CoC Board members. Once the workgroup is in its second phase, the membership would be adjusted to remove any conflicted members and to recruit to fill any gaps as needed.

The proposed timeline for the workgroup involves a targeted recruitment phase of one to two weeks following approval. The first meeting is slated for April, with a bi-weekly cadence and additional ad hoc meetings as necessary. The workgroup will sunset upon the submission of the FY26 NOFO. Additionally, an exception to the Charter is requested to allow the workgroup to report directly to the Board rather than a

Agenda Item 4A

committee. This adjustment is intended to maximize available time and streamline the decision-making process during the fast-moving competition cycle.

Natalie Davenport shared that the action requested is approval to initiate recruitment and launch the FY26 NOFO Workgroup. Co-Chair Burch asked if the Executive Committee could convene within three business days to initiate the creation of this group, to honor the Charter's guidelines of ad hoc workgroups being started by a committee. Interim Special Projects Administrator Matthew Finley proposed an interim operation that would include staff beginning recruitment following this meeting and proposing a slate of members to the Executive Committee during their next meeting on April 4, 2026. The Co-Chairs agreed with this course of action and requested a motion.

Vice Mayor Hodge Washington moved to approve staff opening a recruitment and bringing a slate of recruitment to the Executive Committee for the chartering and ratification of a FY26 NOFO Workgroup. Tamara Bridwell seconded the motion.

The motion passed unanimously with the following members voting in favor: Co-Chair Tim Burch, David Crummey, Jessica Cruz, Elizabeth da Costa, Jason Flam, friend Kenney, Emma Garcia, Vice Mayor Doreen Garlid, Chris Hallet, Vice Mayor Kesha Hodge Washington, Michael Hughes, Gabriel Jaramillo, Benjamin Jeffrey, Co-Chair Matthew Kelly, Tianna Matthews, Gabe Priddy, Arianna "Nikki" Ramirez, Amy Schwabenlender, Nathan Smith, Krickette Wetherington, Maria Wildey, and Danielle Wright.

8. [Request for Future Agenda Items](#)

Co-Chair Buch asked if any members had requests for future agenda items.

Elizabeth da Costa expressed interest in having the HMIS and Data Systems Coordination Committee attend the next board meeting to provide an update on their responsibilities within the HMIS Data Quality Plan, and staff agreed. Nathan Smith requested an update on DWEL-AZ, noting its potential for significant impact. In response, staff confirmed that a substantial update could be provided at the next meeting, adding that the board's legal counsel is currently reviewing the DWEL data sharing agreement following the execution of the legal contract last week. A response from the attorney is expected within the coming days.

Agenda Item 4A

Amy Schwabenlender followed up on previous requests for presentations regarding the Gaps Analysis and the Federal Funding Impact Assessment. Staff shared a proposal to host public-facing webinars to discuss the Gaps Analysis and Federal Funding Impact Assessment instead of a Board meeting presentation. This approach is intended to allow the public to engage more easily and freely with the findings than a standard Board meeting might permit. Amy Schwabenlender also requested a discussion about the Heat Relief Network, and staff confirmed that a short update will be shared during the Board Roundtable agenda item.

9. Board Roundtable

Co-Chair Burch asked if any members had items to share for the Board roundtable.

Senior Planner Cleo Warner shared a quick update on the Heat Relief Network. While an unseasonal heat wave is currently occurring, the formal network and mapping program typically lacks the capacity to operate outside its standard May through October window. The challenge remains that many network partners are volunteer-based and cannot easily mobilize before May 1. Currently, the Justice Center has opened its doors to the general public during this heat wave, and the public is encouraged to use year-round resources such as libraries or 2-1-1.

Members discussed the flexibility of the heat season, expressing that the current timeline is insufficient given the rising temperatures. Members were encouraged to reach out to Cleo Warner or Fransico at Maricopa County if they know of any heat relief sites starting operations before May. A member requested data comparing the number of overnight beds and day respite centers available this year versus last year, suggesting this information be shared via the newsletter or during a roundtable. Cleo Warner noted that while she serves as the bridge between the network and MAG, the Continuum of Care currently does not direct funding toward these operations, highlighting a potential gap if the CoC wishes to prioritize an expanded response. Co-Chair Burch noted that this topic can be included on the next meeting agenda to allow for a more structured discussion and to address outstanding questions.

For the member roundtable, Gabe reported that the Advocacy Workgroup held its first meeting on Friday. The group discussed future meeting cadences and strategic priorities. It was decided that the group will remain a workgroup rather than a formal committee to encourage broader participation and maintain flexibility as they move forward with their advocacy goals.

Agenda Item 4A

Benjamin Jeffrey shared that he is serving on a subcommittee with the Department of Veterans Services to brief the Governor's Office regarding strengthening the state's reentry program for the prison system and discussed how this issue relates to homelessness.

Several members shared how their jurisdictions or organizations are preparing for the heat season. Rachel Milne shared that the City of Phoenix has begun equipping outreach teams with supplies such as ice, water, and cooling towels. Additionally, all city facilities that are open to the public such as libraries and community centers provide heat relief any day of the year, while the city's 24-hour dedicated heat relief site won't open until May 1st. Gabe Priddy shared an update that the Phoenix Rescue Mission street outreach teams are also starting to distribute water and other heat relief items. They are also discussing starting up their water distribution to partners early this year as well. Jason Flam shared that the City of Mesa identified three locations that are standing up as cooling centers and that they have hydration stations that are open all year. The city's air conditioner loaner program will likely be starting early this year as well. Co-Chair Burch shared that the City of Tempe has also started distributing heat relief supplies to its outreach teams and is hosting a large water drive this weekend. Co-Chair Burch also thanked the East Valley partners who participated in a Project Connect last month and announced that Tempe is hosting their Care Fair event on Saturday.

Adjournment

The meeting adjourned at 2:57 PM.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Megan Sebok, Community Initiatives
Date: April 20, 2026
Subject: 4B: General Membership Form Update

This memo provides background of proposed updates to the General Membership sign-up form and the agenda of the first meeting.

Previous Board & Committee Actions

Date	Action	Body
July 2025	Approved the Governance Charter, establishing the creation of the General Membership	Board
October 27, 2025	Approved the General Membership Application (consent agenda, Item 4G).	Board
April 7, 2026	Recommended to the Board for approval.	Executive Committee

Summary

The Executive Committee will maintain ongoing oversight of General Membership recruitment in accordance with the Board-approved Membership Recruitment SOP. The Committee has reviewed and provided feedback on the current General Membership recruitment plan, and staff will continue recruitment efforts using this plan, which was included in the previous Board agenda packet. As of April 10, 2026, fifty-eight individuals have joined the General Membership.



Agenda Item 4B

The current General Membership application, approved by the Board on October 27, 2025, requires applicants to provide contact information, membership type, and area of focus, as well as respond to three open-ended narrative questions, acknowledge roles and responsibilities, and complete optional demographic and committee interest sections. As noted in the previous Board packet, this application is more extensive than the Call for Expression of Interest (CEI) used for Board and committee positions. However, the Membership Recruitment SOP describes General Membership as “a broad, inclusive forum” that provides “an accessible pathway for participation.” As such, a shorter, more streamlined registration, closer to a sign-up than a formal application, may better align with the intent of General Membership and support ongoing growth.

On April 7, 2026, the Executive Committee reviewed the current application and proposed revisions to reduce the burden on prospective members. The Committee determined that not all previously requested information is necessary for General Membership and recommended simplifying the form to make participation more accessible.

Please see the adjusted sign-up form with removed questions indicated using strikethrough formatting.

Action Requested

Executive committee requests Board approval of the revised General Membership sign-up form. Upon approval, staff will post the updated form to the Maricopa CoC website and begin utilizing it for ongoing General Membership recruitment efforts.

For questions or additional information, contact Megan Sebok at msebok@azmag.gov.

General Membership Sign-up Form (on Maricopa CoC website)

Contact Information (Required)

First Name

Last Name

Organization

Title

Email Address

Phone Number

Membership Type (Required)

Individual member (joining as an individual)

Organizational member (representing an organization)

If joining as an individual, describe your experience with the homeless response system and the CoC, including any committee participation.

If representing an organization, please tell us about your organization's involvement in the CoC and in supporting the homeless response system.

Area(s) of Focus or Representation: (Please select all that apply) (Required)

- Nonprofit homeless assistance provider
- Victim service provider
- Faith-based organization
- Government agency
- Business/private sector
- Advocate/community member
- Public housing agency
- Mental health or behavioral health provider
- Hospital/healthcare provider
- University or research institution
- Affordable housing developer
- Justice system partner
- Veteran service organization
- Person with lived experience of homelessness
- Other (please specify)

Why would you or your organization like to join the CoC's General Membership? (Required)

What skills, perspectives, or contributions would you or your organization bring to the CoC? (Required)

What do you believe is the greatest challenge facing our community's homelessness response system, and how should the Board address it? (Required)

Below are the roles and responsibilities of General Membership:

- Review and ratify updates to the CoC's Governance Charter, as initiated by the CoC Board.
- Elect representatives to fill at-large seats on the CoC Board.

Agenda Item 4B

- Stay informed about CoC activities and provide input during membership meetings.
- Review and comment on key CoC documents (Strategic Plan, Governance Charter, Written Standards, etc.) when circulated for feedback.
- Serve on CoC committees and workgroups, as interested and able.
- Follow Conflict of Interest protocols as outlined in the CoC's Governance Charter.
- Serve as a champion for the work of the CoC within the community.

Are you willing and able to meet these expectations and attend at least two meetings a year? (Required)

Yes

No

The following are committees and workgroups that are ongoing in the CoC. Please select any and all groups you are interested in serving on. (Optional)

- Compliance and Performance Monitoring Committee
- Coordinated Entry Committee
- Executive Committee
- Funders Committee
- HMIS and Data Systems Coordination Committee
- Youth Action Board
- Lived Experience Subcommittee
- Access and Opportunity Subcommittee
- Coordinated Entry Domestic Violence Workgroup
- Coordinated Entry Assessment Workgroup

Demographic Information (Optional)

This section is voluntary and helps ensure diversity and representation across the CoC. Please select all that apply:

Racial/Ethnic Identity:

- White
- Black or African American
- Hispanic or Latino/a/x
- Native American or Alaska Native
- Asian or Pacific Islander
- Multiracial
- Other (please specify)

Additional Identities:

- Person with a disability
- Transgender or gender non-conforming
- LGBTQIA+
- Veteran
- Person with lived experience of homelessness
- Currently experiencing homelessness



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Community Initiatives
Date: April 20, 2026
Subject: 4C: General Membership Agenda Update

This memo provides background of the proposed updates to the first meeting agenda of the CoC's General Membership.

Previous Board & Committee Actions

Date	Action	Body
July 2025	Approved the Governance Charter, establishing the creation of the General Membership	Board
January 26, 2026	Approved the General Membership Agenda	Board
April 7, 2026	Recommended to the Board for approval.	Executive Committee

Summary

Pursuant to Section 4.1 of the Governance Charter, agendas for General Membership meetings must be approved by the Board. The Board previously approved the agenda for the first General Membership meeting but agreed that scheduling of the meeting should be held off until more members had joined. At its April 7, 2026, meeting, the Executive Committee reviewed the agenda and approved several modifications, which are now presented to the Board for consideration.



Agenda Item 4C

These proposed changes include the removal of the strategic updates item, as the Executive Committee has not yet undertaken annual strategic priority setting. Additionally, more time has been allocated to the overview of the new CoC Charter. This overview, which will include a presentation on the role and current work of each committee, will be delivered by Board co-chairs, committee co-chairs, and Collaborative Applicant staff. Finally, an agenda item has been added to facilitate a vote on At-Large Board seats, consistent with the responsibilities of the General Membership.

At the April 7, 2026, Executive Committee meeting, members agreed that the first General Membership meeting should be scheduled for August 2026. This timing allows for the CEI process to conclude and for candidates to be put forward for At-Large Board seats following the Board's vote on the proposed slate of candidates at the June 2026 Board meeting. It also accommodates the required one-month advance notice to General Membership. Staff reviewed available dates and have scheduled the first General Membership meeting for August 11, 2026, from 1:00-3:00 PM.

Per the Membership Recruitment SOP approved February 23, 2026, applications for At-Large seats will follow the same CEI process used for all Board positions. After the Ad Hoc Selection Workgroup reviews applications, selects candidates for category-based seats, and puts a recommendation forward for Board approval, the remaining applicants will be put forward to the General Membership as candidates for consideration.

Please see the updated General Membership agenda enclosed. Changes are highlighted.

Action Requested

Executive Committee is requesting Board approval of the updated General Membership meeting agenda. Upon approval, the agenda will be distributed to the General Membership at least one month in advance of the scheduled meeting, in alignment with Governance Charter requirements and established notice practices.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



General Membership Meeting Agenda

Meeting Date: Thursday, August 20, 2026

Meeting Time: 1:00-3:00 PM

Meeting Location: Virtual

Agenda

- I. Welcome & Purpose of the General Membership (10 minutes)
 - Speakers: Board Co-Chair(s)
- II. Overview of the New CoC Charter (~~20-25~~30-35 minutes)
 - Speakers: Board and Committee Co-Chair(s) with support of Collaborative Applicant as needed/desired
 - Presentation on the role and work of each committee by respective co-chairs
 - Includes time for Q&A and Charter ratification vote
 - Charter sent out in advance to ensure people can review
- III. HUD CoC NOFO Update (15-20 minutes)
 - Speakers: Collaborative Applicant staff + Board Co-Chair(s)
- IV. Committee Structure & Ways to Get Involved (15-20 minutes)
 - Speakers: 1-2 Committee Co-Chairs (Ideally folks that participated in Charter Update Workgroup) with support of Collaborative Applicant as needed/desired
- V. Vote on Board At-Large Seats (10-15 minutes)
 - Speakers: Board Co-Chair(s), Collaborative Applicant staff as needed
- VI. Closing & Next Steps (5 minutes)
 - Speakers: Board Co-Chair(s)



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members

From: Natalie Davenport, Senior Planner

Date: April 20, 2026

Subject: 4D: National Association of Continuum of Care Leaders (NACCL) Pledge

This memo provides an overview of the National Association of Continuum of Care Leaders (NACCL), its purpose and proposed offerings, and pledge request.

Previous Board & Committee Actions

Date	Action	Body
December 22, 2025	Approved the 2026 Planning Grant Budget.	Board
January 12, 2026	Re-approved the 2026 Planning Grant Budget with current allocations.	Board

Summary

The National Association of Continuum of Care Leaders (NACCL) is a professional association currently being developed by CoC leaders from across the country. NACCL would be the first national organization dedicated exclusively to Continuum of Care coordinators and leaders. In preparation to launch the association, NACCL is collecting pledges from CoCs to contribute founding dues. Upon approval from the Board, Collaborative Applicant staff will submit the pledge on behalf of the Maricopa Regional Continuum of Care (CoC) to pay founding year dues of \$11,960.

Current Status

NACCL has held national webinars and convenings to gather input from CoC leaders. According to NACCL materials, 297 individuals from 43 states attended webinars, 139 CoC



Agenda Item 4D

leaders responded to surveys shaping priorities, and 135 individuals from 32 states attended convenings.

In December 2025 and March 2026, Maricopa Regional CoC staff attended national convenings to discuss and help shape NACCL's governance structure, membership benefits, and dues model.

NACCL has launched a commitment drive to collect pledges from CoCs. The pledge window will close May 7, 2026. If NACCL's participation thresholds are met, NACCL will proceed with dues collection. If NACCL's thresholds are not met, CoCs will not be required to pay pledged dues.

Proposed Dues

The tier structure for membership dues is determined by estimated Fiscal Year (FY) 2025 Annual Renewal Demand (ARD). With an FY25 ARD between \$50-\$100 million, the Maricopa Regional CoC would qualify as Tier 7, equating to \$11,960 in founding dues for the initial year, with \$14,950 in following years.

Proposed Member Benefits

Planned benefits include:

- Policy alerts on budget, NOFO, and regulatory changes
- Resource library with templates and best practice guides
- Peer network and member directory across HUD regions
- Coordinated federal advocacy and sign-on letter coordination
- Quarterly webinars and peer cohort calls
- Onboarding resources for new CoC staff

Action Requested

Staff request Board approval to proceed with submitting a pledge to pay founding dues to NACCL on behalf of the Maricopa Regional CoC.

For questions or additional information, contact Natalie Davenport at ndavenport@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Community Initiatives
Date: April 20, 2026
Subject: 4E: Quarterly Budget Update and Increase of Board's Spending Allocation

This memo provides the Q1 (January–March 2026) quarterly budget report for the FY2024 CoC Planning Grant and requests Board approval of three related adjustments: a reallocation increasing the MRCoC Board category, a category rename, and a revised reporting format.

Board and Committee Actions

Date	Action	Body
October 27, 2025	Approved the Budget Development and Reporting Policy, establishing quarterly budget reporting.	Board
November 17, 2025	Approved the Spending Approval and Procurement Policy.	Board
December 22, 2025	Approved the FY2024 Planning Grant Budget.	Board
January 12, 2026	Re-approved the FY2024 Planning Grant Budget with current allocations.	Board
March 23, 2026	Received an early Q1 budget update at Board request; staff indicated a proposed increase to the	Board



Date	Action	Body
	MRCoC Board allocation would be brought forward at a future meeting.	

Summary

Q1 Budget Report

The FY2024 CoC Planning Grant period began January 1, 2026, with \$1,500,000 in total HUD assistance. The table below reflects cumulative expenditures through March 31, 2026.

Category	Allocation	% of Grant	Actual	Encumbered	Remaining
Staffing	\$1,258,191	83.8%	\$286,583	—	\$971,608
Consulting	\$190,000	12.7%	\$20,199	\$34,883	\$134,918
Travel	\$8,550	0.6%	\$0	—	\$8,550
Subscriptions	\$33,259	2.2%	\$724	—	\$32,535
MRCoC Board	\$10,000	0.7%	\$0	\$5,097	\$4,903
Total	\$1,500,000	100.0%	\$307,506	\$39,980	\$1,152,514

Total Q1 expenditures are \$307,506, or 20.5% of the grant. Staffing accounts for the largest share. Consulting expenditures will grow as task orders currently in development are executed and invoiced.

Revised Reporting Format

The table above includes encumbered funds as a separate column for the first time. Encumbered funds are dollars committed through executed contracts or approved task orders that have not yet been invoiced. Staff are proposing this format going forward so the Board sees both what has been spent and what is committed.

Professional Development Category

Travel costs are not an eligible expense under the CoC Planning Grant. The current Travel category has been functionally used for professional development (conference registrations and continuing education) since the grant period opened. Staff are proposing the category be renamed Professional Development, with no change in allocation (\$8,550).

Proposed Reallocation to MRCoC Board

Staff are proposing a reallocation of \$12,000 from Staffing to the MRCoC Board category, raising that allocation from \$10,000 to \$22,000. The increase reflects a mix of current and anticipated Board commitments:

- **Rose Law Group legal counsel (current):** Fees for outside legal counsel engaged by the Board to review the DWEL-AZ Durable Data Sharing Agreement (see Agenda Item 3G) and to support other legal matters as they arise.
- **NACCL founding dues (anticipated, \$11,960):** Founding-year dues for the National Association of Continuum of Care Leaders, contingent on Board approval of the pledge at this meeting (see Agenda Item 4D) and on NACCL meeting its participation thresholds.
- **Board development (anticipated):** Materials and facilitation costs for Board development activities, such as a planning session or retreat, subject to future Board direction.

Staffing carries sufficient remaining capacity to absorb the reduction with no impact to personnel costs.

Rationale

The current MRCoC Board allocation of \$10,000 was originally sized to cover national organization membership dues and a small operating buffer. Since the FY2024 Planning Grant Budget was approved, the Board has engaged outside legal counsel and is considering two additional commitments (NACCL membership and a Board development session) that, together, exceed the current allocation. Staffing, by contrast, is tracking as projected with capacity to spare at this point in the grant period. Setting the allocation now avoids returning to the Board for mid-cycle adjustments as each decision is made. The reporting format and Professional Development rename reflect how the Planning Grant is actually being administered.

Considerations

- NACCL founding dues are contingent on both Board approval of the pledge (Agenda Item 4D) and NACCL meeting its participation thresholds. If either does not occur, those funds remain available in the MRCoC Board category for other Board-directed uses.
- Board development activities would be scoped and scheduled separately by the Board. This allocation holds capacity for that work; it does not commit the Board to any particular approach or timeline.
- The reallocation draws from Staffing, which is tracking as projected. No impact to personnel is anticipated.

Action Requested

Staff is requesting the approval of the following quarterly budget adjustments:

1. Reallocation of \$12,000 from the Staffing category to the MRCoC Board category, increasing the MRCoC Board allocation from \$10,000 to \$22,000.
2. Renaming of the Travel category to Professional Development, with no change in allocation.
3. Adoption of a revised quarterly reporting format that includes encumbered funds alongside allocated and actual expenditure figures.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Community Initiatives
Date: April 20, 2026
Subject: 4F: DWEL-AZ Data Request Extension

This memo requests Board approval of an extension to the previously approved HMIS-to-DWEL-AZ data request that has since lapsed. The extension is an interim measure to restore the nightly data transfer supporting DWEL-AZ and its downstream partners (H2O, AzHAC, AHCCCS) while the Collaboration and Data Sharing Agreement remains under negotiation (see Agenda Item 3G).

Board and Committee Actions

Date	Action	Body
May 13, 2024	Voted to approve the original HMIS-to-DWEL data request (nightly transfer of standardized HUD data elements, 12-month interim duration).	Data Collaborative
May 20, 2024	Voted to approve the original HMIS-to-DWEL data request.	Board
June 9, 2025	Voted to approve additional request for custom data elements for DWEL, referencing the earlier standardized-element transfer as an ongoing process.	Data Collaborative



Agenda Item 4F

Date	Action	Body
June 23, 2025	Voted to approve additional request for custom data elements for DWEL.	Board
July 30, 2025	Approved the first draft of the DWEL-AZ Collaboration and Data Sharing Agreement, intended to formalize and replace the temporary data request framework.	Board
March 9, 2026	Voted to approve the data request extension brought by DWEL.	HMIS and Data Systems Coordination Committee

Summary

Procedural Improvement

The original data request, approved in May 2024, authorized nightly exports of standardized HUD data elements from Maricopa HMIS to DWEL-AZ. The request indicated a temporary duration of up to 12 months while the long-term Collaboration and Data Sharing Agreement was under development. That timeframe lapsed in May 2025 without a formal amendment. Data sharing continued past the stated end date in good faith on all sides, consistent with how the initiative had been presented and reinforced in subsequent Data Committee and Board approvals (including the June 2025 custom data elements approval). The HMIS Lead identified the lapse in March 2026.

The enclosed Solari memo (Notice of Procedural Oversight, dated March 30, 2026) documents the issue in detail.

Staff Response

Upon identifying the lapse, Collaborative Applicant staff reviewed the situation with both the HMIS team at Solari and the DWEL-AZ team. Based on that review, Collaborative Applicant and HMIS staff took the following actions:



Agenda Item 4F

- Paused the nightly data transfer so that ongoing data sharing would not continue under lapsed authorization while the Board considered an extension.
- Confirmed with DWEL-AZ and its downstream data-receiving partners (H2O, AzHAC, AHCCCS) that a temporary pause, bounded by the April Board meeting, could be absorbed without lasting operational impact.
- Confirmed that a pause longer than temporary would negatively impact DWEL-AZ, the H2O dashboard, and other statewide housing operations that rely on continuity of data.

The pause remains in effect today. Approval of the extension would authorize Solari to resume the nightly transfer under an amended, time-limited data request.

The Extension Request

Staff are requesting Board approval to extend the original data request through **December 2026 or until the Collaboration and Data Sharing Agreement is effectuated, whichever occurs first**. Scope and data elements remain unchanged from the original May 2024 approval; this extension only restores the authorization period.

Rationale

Pausing the data transfer was the appropriate response once staff identified that the authorization period had lapsed. Continuing to operate under expired documentation, even in good faith, would not have met the Board's governance expectations. At the same time, keeping the transfer paused beyond a short window would cause real harm to statewide housing operations that rely on this data, with no offsetting privacy, security, or compliance benefit. Approving the extension restores authorized operations while the Collaboration and Data Sharing Agreement moves through negotiation (see Agenda Item 3G), and aligns with the HMIS and Data Committee's March 9, 2026 recommendation.

Considerations

- The extension does not change the scope, data elements, or governance structure of the original approval. It only restores the authorization period through December 2026 or until the Collaboration and Data Sharing Agreement is effectuated.
- The extension is time-bounded by the anticipated completion of the Collaboration and Data Sharing Agreement. If the DSA is not in place by December 2026, staff would return to the Board for further direction.

Agenda Item 4F

- Solari has committed to implementing a formal tracking and renewal process for data requests with defined durations, reducing the likelihood of a similar oversight recurring.

Action Requested

The HMIS and Data Systems Coordination Committee is recommending approval to extend the previously approved HMIS-to-DWEL-AZ data request through December 2026 or until the durable Data Sharing Agreement is effectuated, whichever occurs first, under the same scope and data elements as the original May 2024 approval.

Related Documents

- Solari Notice of Procedural Oversight Related to DWEL Nightly HMIS Data Transfer (March 30, 2026), enclosed.
- DWEL-AZ Data Request Extension Addendum, enclosed.
- Original DWEL-AZ Data Request (May 2024), enclosed.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



To: Maricopa Continuum of Care Board

From: Randy Hade, HMIS Lead

Date: March 30, 2026

Subject: Notice of Procedural Oversight Related to DWEL Nightly HMIS Data Transfer

Purpose of this Memorandum

The purpose of this memorandum is to document a procedural oversight related to the continuation of a previously approved HMIS data request supporting the DWEL initiative, provide transparency regarding the relevant circumstances and timeline, and outline corrective actions to strengthen ongoing governance.

Summary of the Issue

A data request authorizing nightly exports of standardized HUD data elements from Maricopa HMIS to DWEL was approved in May 2024 with language indicating a temporary duration of up to 12 months. While the need for the data and the associated project continued uninterrupted, the data request documentation was not formally amended when the indicated timeframe ended in May of 2025. As a result, the data sharing continued past the expected end date without formal approval.

The oversight stemmed from the absence of a formalized tracking and renewal mechanism for data requests with defined timeframes, which resulted in the expiration date not triggering a timely amendment and review process. This memo serves to acknowledge that oversight, provide context, and recommend a path forward.

Importantly, this issue is administrative, not substantive:

- No CoC policy or privacy requirement was violated.
- No unauthorized client-level PII exposure occurred. While limited PII was included in downstream DWEL data releases, all such disclosures were made in accordance with the HMIS Privacy Policy and were separately approved through CoC governance processes (including releases to AzHAC, AHCCCS, and H2O).
- No expansion of scope or new data elements were introduced.
- The data sharing continued exactly as previously approved under existing, previously approved governance structures.

Good Faith, Transparency, and Governance

Throughout the entirety of this period:

- Regular updates were provided to the CoC Lead and HMIS Committee on the overall project.
- The CoC has formal representation on the DWEL Board and DWEL workgroups, ensuring shared governance, oversight, and alignment.



- The DWEL initiative and data sharing are explicitly aligned with and embedded in the CoC's strategic plan.
- The data transfer was consistently disclosed in the HMIS Lead monthly performance reports to the CoC's HMIS oversight entity.
- No concerns regarding data privacy, security, or misuse were raised during this period.

All parties operated in good faith, with a shared understanding that the data exchange was authorized, governed, and aligned with CoC priorities. At no point was the continuation of the data exchange concealed, disputed, or identified as inconsistent with CoC-approved objectives.

Impact Considerations

Extended Interruption the nightly HMIS-to-DWEL data transfer at this stage would:

- Disrupt active, CoC-aligned projects currently relying on continuity of data (H2O)
- Undermine system-level analysis and coordinated efforts already underway (AzHAC)
- Provide no risk-mitigation benefit, as no security risk has been identified

While a temporary suspension pending the April CoC Board review could likely be accommodated by DWEL's data-receiving partners without lasting negative impact, it would introduce unnecessary disruption.

Steps Taken and Further Recommendations

The HMIS Lead recommends the following actions:

1. Following consultation with the Collaborative Applicant, the HMIS Lead implemented a **temporary pause in data sharing to DWEL** until the CoC Board's review in late April. Although no privacy risk was identified regarding the expired data request, this decision reflects an abundance of compliance and respect for Board governance where procedural guidance was not explicit.
2. **Formalize and enhance internal HMIS governance processes** to ensure proactive tracking and review of data requests with defined or interim durations and follow-up on data requests with defined end dates.
3. **Expand HMIS policy and/or procedure** to establish a formal review cadence for ongoing or indefinite data requests, including documentation, refresh expectations.

Closing

This memorandum is submitted in the interest of transparency and continuous improvement. The HMIS Lead remains committed to strengthening governance processes while ensuring that data practices continue to support the CoC's mission and strategic goals.

Agenda Item 4F

Data Request Addendum
Maricopa and Balance of State CoCs

Date of Addendum Request: 3/2/26

Name: Adria Tena

Position/Title: DWEL Program Administrator

Organization: Solari, Inc

Preferred Contact Information: adria.tena@solari-inc.org

Which previously approved Data Request is this an addendum to? (attach a copy or provide the date of the request so we can locate it in our records)

The data request was submitted by Ty Rosensteel on behalf of the DWEL Program on 5/1/2024 and approved in June 2024. The request is for the ongoing sharing of HUD standardized data elements to the DWEL

Describe the change or addition being requested (i.e. expanding the purpose or methods of analysis, asking for additional data, starting a new project, etc.):

We are requesting an extension of this data request through December 2026. Initial request indicated that the sharing would only be needed for 12 months.

Briefly describe how this change supports the initial purpose of the original data request:

The previous data request was intended to provide authorization for DWEL to use HMIS data until the time when the formal DSA between the CoC and DWEL program has been effectuated. Finalizing that contract has taken longer than initially anticipated so we are requesting this data request to extended until the contract is finalized.

For CoC Staff:

MAG/HMIS Lead Notes and Approval Process Determination:

Approval/Denial Decision: NA

Date: 3/6/26

Notes: Data Collaborative approval decision, but recommend approval due to no major changes.

CoC Data Collaborative Recommendation:

Approval/Denial Decision: Approve

Date: 3/9/2026

Notes: Recommend approval of extension to ensure DWEL work continues

CoC Board Decision:

Approval/Denial Decision: _____

Date: _____

Notes: _____

Maricopa Regional CoC Data Request Form

This form is intended to help the CoC make decisions on the data released to the community. Keep in mind that not all data requests need to be submitted through this form.

No form submission needed:

- HUD Required Reports (APR via Sage, AHAR, PIT, HIC, CAPER, HUD System Performance Measures)
- Federal Partner Required Reports (VA, PATH, RHY, HOPWA)
- Common Demographic Reports (counts and characteristics)
- CoC-Approved Dashboards
- Existing system-wide aggregate reports accessible on the MAG or HMIS websites

Form submission needed:

- Any client-level data (outside of your own organization)
- Research requests
- Advanced Data Analysis
- State-wide or aggregate data (outside of your own organization not accessible on the MAG or HMIS websites)

Process:

- Complete request form. Reach out to Solari for support if needed: HMIS-support@solari-inc.org
- Email completed request form to Solari: HMIS-support@solari-inc.org
- For incomplete or unclear requests, Solari will contact requester for more information.
- Completed forms will be reviewed by Solari and the Collaborative Applicant, MAG. Depending on the nature of the request, the CoC Data Committee and CoC Board may also review the request.
- Denied data requests may be appealed to the CoC Board.
- Accepted Data Request Forms will be added to the HMIS System Administration reporting queue. Report requests will be completed as HMIS staff resources are available, depending on the volume of requests.

Please refer to the Data Sharing Plan in the [Maricopa Regional CoC Policy](#) for more information.

Data Request Form

Date of Request: 5/1/24

Organization and Individual Requesting Use of Data

Name: Ty Rosensteel

Position Title: DWEL Program Administrator

Organization: Senior Director CSN Speciality Programs

Phone Number: _____

Email Address: ty.rosensteel@solari-inc.org

This request is on behalf of: (select all that apply)

Agency: DWEL-AZ

(Fill in if different agency than above)

Individual: _____

(Fill in if individual other than self)

CoC Committee: _____

Other: _____

I am requesting data: Yes No

I am requesting to share data results externally: Yes No

Data Request Form

Data Information

Data Detail:

- Client or Household
- Aggregate

If Client or Household:

- De-Identified
- Personal Identifying Information
- N/A

Data Level:

- Funding Source-level
- State-level
- Organization-level
- County-level
- Program Type-level
- CoC-level (**HMIS Maricopa County**)

Data Usage:

Please describe the intended use of the data and how it will support your project objective .

The Data Warehouse Enterprise for Linkage Arizona (DWEL-AZ) is an integration of systems of care for individuals experiencing homelessness. This statewide data warehouse is a cross-organizational effort among organizations caring for individuals experiencing homelessness t
DWEL-AZ was formed in 2020 by the three Arizona Continua of Care (CoCs), which include AZ BoS, MR CoC, TPCH, Arizona's Medicaid agency, AHCCCS, and the Arizona

Please describe your data action plan, including who and how the data will be analyzed, reviewed, and securely stored. For requests involving client-level data, a robust process is expected.

Data will be uploaded by Solari staff into the DWEL's data warehouse, operated by Green River.

DWEL-AZ Collaborative governs data stored in the warehouse. The Collaborative consists of representation from all 3 Arizona CoCs and sets governance rules for sharing, access, and analysis. More information is available upon request.

All information in the data warehouse is protected by passwords, encrypted

Data Request Form

Data Elements:

Please describe or list the data elements requested.

HUD CSV - UnHashed

The HUD CSV export is established and standardized by HUD. It includes program data elements, CoC data elements, and client data elements. Client data elements include demographics, including name and DOB, as well as program enrollment, service, and HUD assessment data.

<https://www.hudexchange.info/resource/3824/hmis-data-dictionary/>

Please describe your experience with the HMIS data elements and fields requested. This helps the HMIS team understand how much assistance may be needed.

DWEL partners working with the data have experience with HUD HMIS data elements and do not anticipate needing support.

Data Sharing:

Please describe how you will share the data and what type of data will be shared. In your response, please include who will have access to the dataset, partners involved in the analysis work, and who will have access to the results (intended audience).

DWEL-AZ Collaborative governs data stored in the warehouse. The Collaborative consists of representation from all 3 CoCs and sets governance rules for sharing, access, and analysis.

Pima County and Balance of State CoC's are seeking approval for the same data share.

DWEL would like to receive monthly updates of the data for up to 12 months.

DWEL-AZ has it's own privacy notice created by the Collaborative. Latest draft of

Data Request Form

Data format needed:

Excel CSV Other: _____

Data period needed:

Beginning date: 1/1/2018 End date: current

Expected date of findings/presentation/publication/etc. that this data is being used to complete: 10/1/2024

Is there anything else HMIS should know about this request?

We expect this to be a reoccurring monthly request for 12 months.

Maricopa Regional COC
Data Request Form

To be completed by HMIS/MAG ONLY

HMIS Lead Organization Review

Compliance with HMIS Policy:

No compliance concerns

HMIS technical support needed:

Running the report on this large of a date range will require testing prior to delivery.

Proposed data field/data use concerns:

Time Estimate: 0.5 hr each month _____

Time Estimate Explanation:

Cost Estimate: n/a _____

Date of Review: 5/1/24 _____

HMIS Staff Name: Sam Debus _____

HMIS Staff Signature: _____

Data Request Form

Collaborative Applicant Recommendation

Level of Approval Needed: CoC Board
(MAG, Data Committee, Board)

Approval/Denial Decision: Pending
(If approval level is MAG)

Notes:

No concerns on this request. This data is needed to complete the AZ DWEL data warehouse project, as outlined in the CoC Strategic Plan

Date of Review: 5/6/2024

Collaborative Applicant Name: Cleo Warner

Collaborative Applicant Signature: *Cleo Warner*

Metropolitan Regional CoC
Data Request Form

CoC Data Committee Recommendation

Approval/Denial Decision: Approval

Decision Date: 5/13/24

Decision Explanation:

Approval with no stipulations.

Next Steps:

CoC Board Approval

Metropolitan Regional CoC
Data Request Form

CoC Board Recommendation

Approval/Denial Decision: Approved

Decision Date: 5/20/24

Decision Explanation:

No discussion was had on this topic

Next Steps:

Solari to prepare needed data



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Megan Sebok, Community Initiatives
Date: April 20, 2026
Subject: 4G: Call for Expression of Interest Update

The Board was provided an update on the Call for Expression of Interest (CEI), including the timeline, selection workgroup process, and outreach plan, as an informational item in the March 2026 agenda packet. Board members were advised that any recommended adjustments to the CEI application would be reviewed by the Executive Committee and brought back for consideration in April as a consent agenda item. This memo provides background on the updates being requested to the CEI application.

Board and Committee Actions

Date	Action	Body
July 2025	Approved the Governance Charter, establishing the committee structure and seat categories	Board
January 26, 2026	Approved the Chair Selection SOP and Committee Workplan Template	Board
February 23, 2026	Approved the CEI Announcement, Application, and Selection Email Language, Selection Workgroup Instructions, and Updated Membership Recruitment SOP	Board



Agenda Item 4G

April 7, 2026	Recommended to the Board for approval of timeline, application questions, and other refinements.	Executive Committee
---------------	--	---------------------

Summary

In March, the Executive Committee reviewed the CEI outreach plan and timeline developed by staff and approved the overall approach. The Committee also reviewed the CEI Announcement, Application, and Selection Email Language previously approved by the Board on February 23, 2026, as well as a membership crosswalk, recommending several adjustments to the application and confirming the Board and committee seats to be recruited.

The Executive Committee is recommending the addition of one question asking applicants to identify the type of organization or representation they are applying as and listing the four primary seat categories outlined in the Governance Charter: lived experience, access and opportunity, service provider, and private sector partner. The additional question provides brief descriptions for each seat. Additional updates to the CEI included the number of open seats across the Board and committees, key dates, and other minor refinements (see attached with tracked changes). On April 7, 2026, the Executive Committee approved these updates to the application.

Because the Membership Recruitment SOP designates the Board as the approving body for the CEI, any recommended changes must be brought forward as a consent agenda item prior to distribution. These adjustments are specific to the 2026 recruitment cycle and do not constitute permanent changes to the approved template. The Executive Committee is requesting Board approval of this updated language for use in the CEI, which will open immediately following Board approval on April 28, 2026.

Please refer to the attached CEI announcement and application language, with proposed changes for the April 2026 recruitment period tracked.

CEI Timeline

Timeframe	Activity
March 2026	Executive Committee completes review of CEI application and membership crosswalk

Agenda Item 4G

April 2026 (Board meeting)	Board considers recommended CEI application adjustments as a consent agenda item
April 2026 (following Board approval)	CEI opens; application window is four weeks
April, May 2026	Staff promote the CEI through the monthly newsletter, committee meetings, direct outreach to members with expiring terms, and a dedicated CEI page on the CoC website
May 2026	CEI closes; staff compile and organize applications
First week of June 2026	Selection Workgroup convenes to review applications and propose a slate per the Board-approved Selection Workgroup Instructions
June 2026 (Board meeting)	Board considers the proposed slate as a consent agenda item
July 2026	New and returning members seated; new committees begin meeting

Action Requested

Executive Committee requests Board approval of the proposed updates to the CEI application. Upon approval, the CEI will be finalized and opened immediately to begin the 2026 recruitment cycle.

Upcoming Board Actions

- June 2026: Board considers the proposed slate of new and returning members as a consent agenda item.

For questions or additional information, contact Megan Sebok at msebok@azmag.gov.



MARICOPA REGIONAL CONTINUUM OF CARE CALL FOR EXPRESSION OF INTEREST

[April 2026](#)

PART I: BACKGROUND

The Maricopa Regional Continuum of Care (CoC) is the HUD-designated planning body responsible for coordinating housing and services for individuals, families, and unaccompanied youth experiencing homelessness across Maricopa County. The CoC operates pursuant to the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act and HUD's CoC Program regulations at 24 CFR Part 578.

The CoC Board of Directors serves as the governing body of the Continuum of Care, providing strategic leadership, oversight, and accountability for the region's homeless response system. The Board carries out this work through a shared governance model that relies heavily on standing and strategic committees, which lead policy development, performance monitoring, system design, and implementation support.

In 2025, the CoC adopted a new [Governance Charter](#) to strengthen clarity, transparency, and shared responsibility across the Board, committees, and general membership. Consistent with that Charter, the CoC is issuing this Call for Expression of Interest (CEI) to fill vacant and expiring community seats on both the CoC Board of Directors and CoC Committees.

PARTICIPATION PATHWAYS WITHIN THE COC

The Maricopa CoC is intentionally designed to support multiple, complementary pathways for participation, recognizing that effective governance requires a mix of strategic leadership, operational insight, lived experience, and subject-matter expertise.

Participation in the CoC is voluntary and not compensated, with the exception that stipends are available for lived experience representatives appointed to serve on the Board or a committee.

COMMITTEE SERVICE AS THE PRIMARY ENTRY POINT

For most individuals, service on a CoC committee is the primary and recommended pathway into CoC leadership. Committees are where participants develop a working understanding of the CoC's responsibilities, data, policies, funding structures, and decision-making processes, while contributing directly to system improvement.

Individuals are strongly encouraged to pursue committee service **prior to applying for Board service**, particularly if they are new to the CoC or have not previously participated in CoC planning, governance, or implementation activities.

BOARD OF DIRECTOR APPLICANTS

The CoC Board of Directors carries responsibility for system-level oversight and final decision-making authority. As such, Board applicants are expected to demonstrate sufficient familiarity with the CoC and its work to contribute effectively from the outset. Strong Board candidates typically demonstrate:

- A track record of active service on CoC committees or workgroups;
- Experience engaging constructively in cross-sector discussions and consensus-building; and
- The ability to translate system-level priorities into actionable guidance and oversight.

This approach is intended to ensure that Board members are well positioned to provide informed leadership and stewardship on behalf of the full Continuum of Care.

BOARD CATEGORY-BASED SEATS VS AT-LARGE SEATS

All individuals seeking a community seat on the Board — including At-Large seats — must apply through a single CEI process. The CEI serves as the unified intake mechanism for individuals interested in Board service and allows the CoC to assess experience, expertise, lived experience, and system needs in a coordinated manner.

For category-based community seats (e.g., service provider, lived experience, private sector), applications are reviewed by the ad hoc Selection Workgroup, which recommends a slate to the Board for approval. This process helps the Board:

- Ensure a balanced mix of perspectives and expertise;
- Meet HUD Continuum of Care composition requirements; and
- Maintain representation across sectors, populations, and system roles.

At-Large seats follow a different selection pathway. After the Selection Workgroup recommends a slate for category-based seats and the Board approves that slate, all remaining eligible Board applicants are placed before the CoC General Membership for election to any vacant At-Large seats. In this way, the CEI serves as a common entry point, while the final selection mechanism differs.

At-Large members do not represent the General Membership as a constituency. Once elected, they carry the same role, responsibilities, authority, and expectations as every other Board member. The distinction between category-based seats and At-Large seats is procedural — not functional.

ORGANIZATIONAL PARTICIPATION AND ROLE DIFFERENTIATION

The CoC values participation across organizations and at multiple levels and recognizes that different individuals from the same organization may bring distinct and complementary perspectives.

Consistent with the Governance Charter:

- An organization may have multiple individuals participating across the CoC (e.g., Board, committees, ad hoc workgroups, general membership);
- Only one individual per organization may hold a voting seat on any given committee or on the CoC Board; and

- Organizations are encouraged to thoughtfully match individuals to roles based on experience, expertise, and capacity.

This structure supports inclusive participation, leadership development, and meaningful representation across the system.

PART II: COC BOARD OF DIRECTORS (COMMUNITY SEATS)

ROLE OF THE COC BOARD

The CoC Board of Directors serves as the governing body of the Continuum of Care and is responsible for:

- Ensuring compliance with HUD CoC requirements;
- Approving governance documents, policies, and system plans;
- Setting system-level priorities and monitoring performance;
- Providing oversight of designated CoC staffing entities; and
- Ensuring meaningful inclusion of lived experience and equity perspectives.

Board members are expected to act in the best interest of the CoC as a whole and do not serve as representatives of a single organization, jurisdiction, or constituency.

SEATS AVAILABLE THIS PERIOD

This CEI applies only to community seats, which are filled through an application and selection process. Ex officio seats are appointed separately, as outlined in the Governance Charter.

For this recruitment cycle, the CoC anticipates filling community seats in the following categories:

- Service Provider Organizations: ~~x~~ [seats up to 4 seats](#)
- Individuals with Lived Experience of Homelessness: ~~x~~ [seats up to 2 seats](#)
- ~~Private Sector Partners (e.g., philanthropy, business, housing developers, faith community): x seats~~
- At-Large Community Seats (elected by the CoC General Membership): ~~x~~ [seats up to 2 seats](#)

The Board seeks to maintain balanced representation across program types, subpopulations, geography, and expertise.

TERM LENGTH

- Community seat terms are two (2) years
- Members may serve up to two consecutive terms (four years total); members seeking a second term must reapply through the CEI process
- After rotating off, individuals must wait at least two years before reapplying
- There is no lifetime cap on service

BOARD MEMBER EXPECTATIONS

All Board members are expected to:

- Attend a Board orientation and onboarding session;
- Review the Board’s [Code of Conduct Policy](#) and sign a [Member Participation Agreement](#);
- Complete a [Conflict of Interest Acknowledgement Form](#) and comply with recusal requirements;
- Attend monthly Board meetings (typically fourth Monday of each month at 1:30 PM)
 - Members with more than three unexcused absences in a 12-month period may be subject to removal, as outlined in the CoC’s Governance Charter;
- Prepare in advance and participate constructively in Board meetings; and
- Participate in advancing the work of the CoC, including active service on at least one committee or ad hoc workgroup.

Note: Board members may participate on committees as voting members or as non-voting participants, depending on committee composition and seat availability. This expectation ensures that Board deliberations are informed by direct, working knowledge of committee-level analysis and recommendations.

SELECTION CRITERIA

When developing a recommended slate for CoC Board community seats, the Selection Workgroup and Board will consider how well applicants support balanced representation, effective governance, and informed system-level decision-making, consistent with the CoC’s Governance Charter.

Priority will be given to individuals who demonstrate:

- **Familiarity with the CoC and its responsibilities**, typically through prior participation in CoC committees, workgroups, advisory bodies, or comparable engagement;
- **Relevant experience, expertise, or lived experience** that supports strategic oversight, policy development, and performance monitoring at the system level;
- **Demonstrated commitment and follow-through**, including a track record of active participation, preparation, and constructive engagement;
- **Ability to collaborate across sectors and roles**, engage in consensus-driven discussion, and act in the best interest of the CoC as a whole; and
- **Capacity to meet the time and participation expectations** of Board service, including active engagement in committee work throughout the term.

PART III – COC COMMITTEES (COMMUNITY SEATS)

ROLE OF COMMITTEES

Committees are the primary bodies through which the CoC conducts its substantive work. Committees are responsible for:

- Developing policy and program recommendations;
- Monitoring system and provider performance;
- Shaping tools, standards, and procedures;
- Supporting implementation of Board-approved priorities; and
- Elevating lived experience and equity perspectives throughout the system.

While committees do not hold final approval authority, most Board actions are informed by committee recommendations, making committee service a critical leadership role within the CoC.

COMMITTEES SEEKING MEMBERS

For this recruitment cycle, the CoC anticipates filling community seats on the following committees:

- Compliance & Performance Monitoring Committee [\(new\)](#): [up to 9](#) seats
- Coordinated Entry Committee: [up to 5](#) seats
- Funders Committee [\(new\)](#): [up to 10](#) seats
- HMIS & Data Systems Coordination Committee: [up to 2](#) seats
- [Youth Action Board: up to 6 seats](#)
- [\[Strategic Committee Name\]: x seat](#)
- [\[Strategic Committee Name\]: x seats](#)

COMMITTEE MEMBER EXPECTATIONS

Committee members are expected to:

- Attend a member orientation and onboarding session;
- Review the Board's [Code of Conduct Policy](#) and sign a [Member Participation Agreement](#);
- Complete a [Conflict of Interest Acknowledgement Form](#) and comply with recusal requirements;
- Attend and actively participate in committee meetings (see below);
- Review materials in advance and contribute to discussions; and
- Engage in collaborative problem-solving and consensus-building.

Meeting frequency varies by committee, though it is typically 1-2 times per month. Committee calendars are reviewed and adjusted as needed during the annual work planning process. As of this CEI, standing meeting dates for committees are as follows:

- Compliance & Performance Monitoring Committee: [Meeting date/time to be determined](#)
- Coordinated Entry Committee: [Meeting date/time 2nd and 4th Thursdays of the month from 3:00 PM - 4:00 PM](#)
- Funders Committee: [Meeting date/time to be determined](#)
- HMIS & Data Systems Coordination Committee: [Meeting date/time 2nd Monday of the month from 10:00 AM – 11:30 AM](#)
- [\[Strategic Committee Name\]: Meeting date/time](#)
- [\[Strategic Committee Name\]: Meeting date/time](#)
- [Youth Action Board: 1st and 3rd Wednesday of the month from 6:00 PM – 7:30 PM](#)

COMMITTEE TERM LENGTH

- Community seat terms are two (2) years
- Members may serve up to two consecutive terms (four years total); members seeking a second term must reapply through the CEI process

- After rotating off, individuals must wait at least two years before reapplying
- There is no lifetime cap on service

COMMITTEE SELECTION CRITERIA

When developing recommended slates for committee community seats, the Selection Workgroup and Board will consider how well applicants support balanced committee composition, effective committee functioning, and high-quality recommendations to the Board, consistent with the Governance Charter.

Priority will be given to individuals who demonstrate:

- **Relevant experience, expertise, or lived experience** aligned with the committee’s scope of work and subject-matter focus;
- **Ability to collaborate across sectors and roles**, engage in respectful dialogue, and support consensus-driven problem solving; and
- **Capacity to meet the time and participation expectations** of committee service.

PART IV: APPLICATION PROCESS AND TIMELINE

Consistent with the CoC Governance Charter, Board and committee community seats will be filled through the following process:

1. The Collaborative Applicant will circulate this CEI to the CoC General Membership and partner networks.
2. The Board will form an ad hoc Selection Workgroup to review submissions.
 - *Note:* Applicants applying for a seat must recuse themselves from any part of the review or selection process.
3. Upon reviewing all applications received, the Selection Workgroup will recommend applicants for category-based seats that best align with their experience, interests, and system needs and prepare a slate for the Board.
4. The CoC Board will review and vote on the recommended slate.
5. All Board applicants not selected for a category-based seat will be placed before the CoC General Membership for election to any vacant At-Large Board seats.
6. The Collaborative Applicant will notify all applicants of the outcome of the selection process and schedule an orientation/onboarding session.

The anticipated timeline for this selection cycle is provided in the table below.

Milestone	Date
CEI Issued	April 28, 2026 <i>[insert Date]</i>
Applications Due	May 26, 2026 <i>[insert Date]</i>

Selection Workgroup Review of Applications	May 27-June 5, 2026 ^{insert Date Range}
Board Review/Approval of Slate	June 22, 2026 ^{insert Date}
General Membership Election (if applicable)	July-August 2026 ^{insert Date Range}
Notification of Selection to Board	June-August 2026 ^{insert Date}
Orientation for New Members	July-August 2026 ^{insert Date}

HOW TO APPLY

Interested individuals should complete the CEI Application survey [\[include survey link\]](#) by [\[deadline\]](#) [May 26, 2026](#). If you have difficulty accessing the survey, or if you have questions, please contact [MAG at \[contact information\]](#) [CoC Staff at communications@maricopacoc.org](#).

ATTACHMENT 1: CEI APPLICATION

1. **Name:**

2. **Organization/Affiliation (if applicable):**

3. **Title/Role (if applicable):**

4. **Email:**

5. **Phone:**

6. **Interest in CoC Service**

Which statement best reflects your interest in CoC service? (Select one)

- I am interested in committee service.
- I am interested in Board service, and understand this includes active committee participation.
- I am interested in Board service, but would welcome committee service if not selected for the Board.
- I am open to serving in any role, based on system needs and best fit.

7. **Committee Interest (if applicable)**

Please indicate the committee(s) you are most interested in serving on (check all that apply):

- Compliance & Performance Monitoring
- Coordinated Entry
- Funders
- HMIS & Data Systems Coordination
- Strategic Committee 1
- Strategic Committee 2

8. **Participation Expectations.**

I confirm I have reviewed Board and/or committee meeting dates/times outlined in the Call for Expression of Interest and am available to participate on the body for which I am applying.

- Yes
- No

9. **Prior Engagement with the CoC**

Please briefly describe your prior involvement with the Maricopa CoC, if any (committee participation, workgroups, planning efforts, etc.).

If you are new to the Maricopa CoC, please describe any relevant experience that demonstrates familiarity with system-level collaboration, governance, or cross-sector work.

Response (2–4 sentences):

10. Experience, Perspective, and Readiness

Please briefly describe:

- The perspective, professional experience, or lived experience you would bring to the role you are seeking, including what you see from your role/experience that may not always be visible in system level discussions.
- How your background aligns with committee-level work, Board-level oversight, or both.

Response (1-2 short paragraphs):

11. Lived Experience of Homelessness

Please select the response that most closely aligns with your experience.

- I have current or recent lived experience of homelessness in Maricopa County.
- I have prior lived experience of homelessness in Maricopa County, but it was more than 10 years ago.
- I have prior lived experience of homelessness outside of Maricopa County.
- I do not have lived experience of homelessness.
- I prefer not to say.

12. Race and Ethnicity

Race (check all that apply):

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Another race (optional write-in)
- Prefer not to say

Ethnicity:

- Hispanic or Latino/a/x
- Not Hispanic or Latino/a/x
- Prefer not to say

13. Geography within the CoC

Primary area of work, residence, and/or lived experience within Maricopa County.

Note: If your work and residence are in different areas, please select the area with which you have the most familiarity as it relates to homeless services.

- Central Phoenix
- East Valley
- West Valley
- Countywide

14. Role / Perspective Category

Which perspective(s) do you primarily bring? (select up to 3)

- Lived Experience of Homelessness
- Frontline/Direct Service Staff
- Program Management
- Executive Leadership
- Data, Evaluation, or Performance Analysis
- Funder
- Policy and/or Systems Design
- Advocacy:
- Other (optional):

15. Population Expertise

Which population(s) do you have the most experience with? (select up to 3)

- Single Adults
- Families with Children
- Individuals Experiencing Chronic Homelessness
- Transition-Age Youth
- Senior Citizens and/or Medically Frail Individuals
- Veterans
- Survivors of Domestic Violence
- Returning Citizens
- Other:

16. Representation Category

Which group or type of organization would you be representing in your board/committee role? (select up to 3)

- [Service provider organization \(organizations representing different subpopulations and program types within the CoC\)](#)
- [Private sector partner \(including \(but not limited to\) philanthropic organizations, local businesses, housing developers, landlord/property management firms, hospital/healthcare organizations, justice partners, and faith groups\)](#)
- [Access and opportunity \(guiding the CoC in advancing racial equity throughout the homeless response system\)](#)
- [Lived experience \(ensuring that the perspectives of persons with lived experience of homelessness are centered\)](#)
- [Other](#)

~~16-17.~~ Organizational Representation and Voting Seats

The CoC allows multiple individuals from the same organization to participate across committees and the Board, but only one individual per organization may hold a voting seat on any given committee or on

the Board.

Are you aware of another individual from your organization currently holding a voting seat on a CoC committee or the Board?

- Yes
- No
- Not sure

Note: This information will be used only for placement and compliance purposes only.

ATTACHMENT 2: EMAIL LANGUAGE FOR DISTRIBUTION OF CEI

Dear CoC Members and Community Partners,

The Maricopa Regional Continuum of Care (CoC) is inviting applications for community seats on the CoC Board of Directors and CoC Committees through a new Call for Expression of Interest (CEI).

The CoC relies on shared leadership across the Board, committees, and general membership. This CEI is designed to help individuals find the role that best aligns with their experience, interests, and capacity.

We are seeking applicants who bring lived experience, frontline insight, system expertise, or cross-sector perspectives and who are interested in shaping policies, monitoring performance, and advancing solutions to homelessness in Maricopa County.

Please review the attached CEI and complete the application linked within the document by **[insert deadline]**.

If you have questions about the process, please contact **[insert contact name/email]**.

Thank you for being part of the CoC's work.

Warm regards,

[Name]

[Title]

Maricopa Regional Continuum of Care

ATTACHMENT 3: SELECTION RESULTS LANGUAGE

SELECTED: BOARD OF DIRECTORS

Dear [Applicant Name],

Congratulations on your appointment to the Maricopa Regional Continuum of Care (CoC) Board of Directors. On behalf of the CoC Board, we are pleased to welcome you and grateful for your willingness to serve in this important leadership role.

You have been selected to serve in a [service provider/private sector/lived experience/at-large seat]. Please note that this does not mean you are representing a particular constituency on the Board; each Board member is expected to act in the best interests of the CoC as a whole. However, the CoC strives to maintain balanced representation across sectors, populations, and issue areas, and for this reason, we ask that you remember to update us if your place of employment changes during your term of service.

In the coming days, staff from the Collaborative Applicant will follow up with onboarding materials, orientation information, and next steps to support your transition into this role.

Thank you again for your commitment to this work. We look forward to serving alongside you.

Sincerely,

[Name]

[Name]

Co-Chairs

Maricopa Regional Continuum of Care Board of Directors

SELECTED: COMMITTEE

Dear [Applicant Name],

Thank you for your interest in serving the Maricopa Regional Continuum of Care (CoC). We are pleased to inform you that you have been selected to serve on the [Committee Name].

Committees play a critical role in the CoC's shared governance model by leading policy development, performance monitoring, and system improvement efforts. We appreciate your willingness to contribute your time, experience, and perspective to this work.

You have been selected to serve in a [service provider/private sector/lived experience seat]. Please note that this does not mean you are representing a particular constituency on the committee; each committee member is expected to act in the best interests of the CoC as a whole. However, the CoC strives to maintain balanced representation across sectors, populations, and issue areas, and for this reason, we ask that you remember to update us if your place of employment changes during your term of service.

Staff from the Collaborative Applicant will be in touch shortly with information about committee orientation, meeting schedules, and next steps.

Thank you for your engagement and for your commitment to strengthening the region's response to homelessness. We look forward to working with you.

Sincerely,

[Name]

[Name]

Co-Chairs

Maricopa Regional Continuum of Care Board of Directors

NOT SELECTED AT THIS TIME

Dear [Applicant Name],

Thank you for your interest in serving the Maricopa Regional Continuum of Care (CoC) and for taking the time to submit an application through the recent Call for Expression of Interest.

We received a large number of thoughtful and highly qualified applications. After careful review, the Selection Workgroup and Board developed slates that best aligned with current system needs, committee composition requirements, and governance priorities. Unfortunately, you were not selected for a role at this time.

We want to emphasize that this decision reflects the competitive nature of the process and the need to balance representation across roles, rather than the value of your experience or perspective. Opportunities to apply for Board and committee service are expected to continue on a regular basis, and we strongly encourage you to consider applying again in the future.

In the meantime, we also encourage you to remain engaged with the CoC through general membership participation, committees/workgroups, and other collaborative efforts. Your involvement is important to the success of this work.

Thank you again for your interest and for your commitment to addressing homelessness in our community.

Sincerely,

[Name]

[Name]

Co-Chairs

Maricopa Regional Continuum of Care Board of Directors



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members
From: Matthew Finley, Community Initiatives
Date: April 20, 2026
Subject: 7: Heat Relief Network Update

This memo provides information on 2026 Heat Relief Network planning and efforts from Maricopa Department of Public Health (MCDPH) and MAG as primary coordinating partners for the region.

Previous Board & Committee Actions

Date	Action	Body
March 23, 2026	Members requested a presentation regarding the 2026 Heat Relief season.	Board

Summary

The Heat Relief Network runs May 1– September 30 and is a voluntary partnership. The Heat Relief Network is Maricopa County’s collaborative response to extreme heat—bringing together government agencies, nonprofits, faith-based organizations, and community groups around a shared goal: saving lives during the hottest months of the year. These partners mobilize to provide access to water and refuge from the intense Arizona heat for anyone needing heat relief in Maricopa County. Planning partners, such as MAG and The Maricopa County Department of Public Health, partner to host launch and season debrief events as well as work year-round to prepare for the summer months.

MAG Role

The Maricopa Association of Governments (MAG) began the Heat Relief Network after a deadly 2005 heat wave. MAG hosts and maintains the HRN map, which is a public tool for locating heat relief sites. MAG also manages the site application form that gathers all the information from heat relief sites that appears on the HRN map, including site locations,



Agenda Item 7

contact information, services offered, and hours of operation. This information is used to create the interactive HRN map and printable directories, which are available on the MAG website. The map and directories are updated as new partners sign up and if current partners need to update their information throughout the summer season.

MCDPH Role

The Maricopa County Department of Public Health serves as a main coordinating partner for the Heat relief network, including carrying out duties such as emergency planning, facilitating community meetings, hosting communications through Roundtable, managing heat relief supplies, and being a direct contact for partners offering heat relief. Examples of the work that takes place include:

- **Daily site usage data** collection across Cooling and Respite Centers that provides visibility into demand and site activity.
- **Coordinating transportation support** through Solari's 2-1-1 system and Lyft rides to help people access relief in real time.
- Coordinating with local partners to facilitate **water and supply distribution** to heat relief sites.
- Creating the **Heat Relief Toolkit** to give partners a centralized hub for outreach materials, signage, and operational templates.
- **Extended site hours and staffing** supported through IGAs, FRPs, and MRC volunteer coordination.
- Creating the **Heat Death Surveillance Dashboard** for real-time tracking of heat deaths.
- **Cross-agency planning** to help reduce duplication and build alignment across systems.

Season Launch

Hosted by MAG and MCDPH, the season launch took place on April 7th where partners shared basic information about the Heat Relief Network, 2025 data, and logistics information for those running heat relief sites.

Barriers

The most common barrier voiced regarding heat relief in our region is a lack of stable funding to support the major strides that have been made in the last few years. In 2024 we saw a decrease in heat related death of 6% and in 2025 we saw a further decrease of 30%. The successful actions taken the last two summers are at risk as many of these efforts are funded through American Rescue Plan Act (ARPA) dollars that will expire before the 2027

Agenda Item 7

heat season. While MCDPH and other partners continue to look for additional funds to support the work, there is always room for more groups and affected sectors to contribute to planning and execution of heat response each year.

For questions or additional information, contact Matthew Finley at mfinley@azmag.gov.



Official Memorandum

To: Maricopa Regional Continuum of Care Board Members

From: Natalie Davenport, Community Initiatives

Date: April 20, 2026

Subject: 8: Clutch Consulting System Modeling Update and City of Phoenix Data Request Addendum

This memo provides an update on extended technical assistance (TA) from Clutch Consulting Group (Clutch) and requests Board approval of a data request addendum submitted by consultant Brooke Spellman, on behalf of Clutch, to support the City of Phoenix’s system modeling work.

Previous Board & Committee Actions

Date	Action	Body
April 14, 2025	Approved 2025 Clutch system modeling data and HDX access request.	Data Committee
April 28, 2025	Approved the 2025 Clutch System Modeling Data Request and HDX Access Request.	Board
August 25, 2025	Received an update on clutch system modeling progress and the Bloomberg Associates TA partnership.	Board
April 13, 2026	Approved data request addendum.	HMIS & Data Systems Coordination Committee

Summary

In 2025, the Maricopa Regional Continuum of Care (CoC) partnered with the City of Phoenix to participate in system modeling efforts supported through TA funded by Bloomberg Associates. This process incorporated feedback from CoC stakeholder groups and resulted in the development of several CoC-level system models, as well as several jurisdiction-level system models for the City of Phoenix.

In November 2025, HUD released the Fiscal Year (FY) 2025 November Notice of Funding Opportunity (NOFO), which introduced new intervention types and signaled a notable policy shift from a Housing First orientation toward an increased emphasis on treatment and supportive interventions. As a result, the system modeling work completed in 2025 reflects HUD's previous priorities, rather than the current priorities likely to be reflected in future funding opportunities.

Following these changes, Bloomberg Associates re-engaged the City of Phoenix, offering continued TA to update system models to better reflect HUD's evolving priorities. Through partnership with the City of Phoenix, Bloomberg Associates has approved extended TA from Clutch to strengthen both the CoC's system modeling capacity, as well as the City of Phoenix's jurisdiction-specific modeling efforts. This TA extension includes:

- Train-the-trainer capacity building for CoC, HMIS, and Arizona Housing Analytics Collaborative (AzHAC) researchers.
- Updated modeling pathways reflecting shifting federal priorities, such as the movement away from funding permanent housing.

To support the City of Phoenix's planning work, Clutch is requesting approval of a data request addendum to report program-level HMIS data for programs serving the Phoenix area.

Although the HMIS & Data Systems Coordination Committee has approved the underlying data request, staff are elevating this addendum to the Board due to its strategic importance and its connection to ongoing HDX access needs.

Technical Assistance Extension

In 2025, Clutch supported CoC and City of Phoenix system modeling using HUD's Stella P and Stella M tools. The TA extension will enhance the CoC's ability to support ongoing systems modeling by providing advanced training to system-level staff and data partners, including HMIS staff and AzHAC researchers.

Timeline

Approval of this data request addendum is requested to begin training and modeling pre-work before the anticipated June 2026 release of the FY26 NOFO. Pre-work includes preparing input data, such as intervention details, pathway models, and use estimates.

Data Request Addendum

This data request addendum covers the continuation of two previously approved data requests submitted by Jessica Preheim from Clutch in April 2025. If approved, this addendum would:

- Extend Clutch's access to HDX to access system modeling tools, as well as key community reporting necessary to the modeling process, such as Point in Time (PIT) and Housing Inventory Count (HIC) info, longitudinal systems analysis (LSA) information.
- Approve HMIS reporting on City of Phoenix-specific programs

The original 2025 data request provides a standing framework allowing MAG and Solari to serve as primary approvers of Clutch's ongoing project-specific data needs.

No client-level personally identifiable information (PII) will be accessed.

The data request addendum is attached to this memo.

Future Jurisdiction Access to HDX and System Modeling Tools

In recognition that ongoing access to system modeling tools will require jurisdiction's continued access to HDX, MAG and HMIS staff are developing a policy governing jurisdictional access to HDX and system-modeling tools. Once developed, this policy will be brought to the Board for review.

CoC Community Input on Modeling

Consistent with past modeling efforts, system modeling work will incorporate community priorities. Following release of the FY26 NOFO, partners will be convened to inform the development of scenarios and pathways.

Action Requested

Staff are requesting the following:

1. Approval of the data request addendum as recommended by the HMIS & Data Systems Coordination Committee.

Agenda Item 8

2. Upon approval, staff will provide a quarterly update to the Board as an informational item until the conclusion of this TA.

For questions or additional information, contact Natalie Davenport at ndavenport@azmag.gov.

Agenda Item 8

Municipal and Balance of State CoCs

Date of Addendum Request: 3/30/26

Name: Brooke Spellman

Position/Title: Consultant

Organization: on behalf of Clutch Consulting

Preferred Contact Information: brookespellman@spellmanstrategies.com

Which previously approved Data Request is this an addendum to? (attach a copy or provide the date of the request so we can locate it in our records)

Continuation of previous data request submitted by Jessica Preheim from Clutch Consulting on 4/10/25 referred to as 'Data Request to support system modeling' (additionally, there is a

Describe the change or addition being requested (i.e. expanding the purpose or methods of analysis, asking for additional data, starting a new project, etc.):

Requesting refreshed data and more specific City of Phoenix data points in the source data to target the model. This includes, sub-geography code added to the HIC data, updated 2026 PIT info, once published, with City of Phoenix specific sub-pop. counts on chronic and shelter status, and a new source data (LSA, hashed HMIS csv) uploaded to HDX for CY2025 and with CoC and Phx specific reporting groups so that Clutch can use Eva and Stella. (no client PII access being granted). Screenshots (no client data) will be used to create a guide for future use cases.

Briefly describe how this change supports the initial purpose of the original data request:

This new stage will continue to refine the modeling process while using City of Phoenix as a pilot jurisdiction from which a process can be developed for other local municipalities.

For CoC Staff:

CoC Lead/HMIS Lead Notes and Approval Process Determination:

Approval/Denial Decision: NA

Date: 4/7/26

Notes: Recommend approval for overall community benefits

CoC Data Committee Recommendation:

Approval/Denial Decision: Recommend Approval

Date: 4/13/2026

Notes: No discussion requested - e-vote

CoC Board Decision:

Approval/Denial Decision: _____

Date: _____

Notes:

Maricopa Regional CoC Data Request Form

The Maricopa Regional Continuum of Care HMIS Data Request Form is used to clearly identify the data being requested. All data requests must have a completed data request form. Some requests will be automatically approved, while others will need approval.

Attach the completed application to your request at the HMIS help desk here: [Data Request Submission](#)

No Approval Required

- Existing system-wide aggregate reports accessible on the MAG or HMIS websites
- For participating HMIS agencies, their own data (for assistance in pulling or analyzing data)

Requires Data Collaborative Approval

- HUD Required Reports (APR via Sage, AHAR, PIT, HIC, CAPER, HUD System Performance Measures)
- Federal Partner Required Reports (VA, PATH, RHY, HOPWA)
- Common Demographic Reports (counts and characteristics)
- CoC-Approved Dashboards (dashboard access or underlying data)
- CoC Board, Committee, or Collaborative requests for aggregate data

Requires Formal CoC Board Approval

- Any other data requests not listed above, including:
 - Any client-level data (outside of your own organization)
 - Research requests
 - Advanced Data Analysis
 - State-wide or aggregate data (outside of your own organization not accessible on the MAG or HMIS websites)

Process

- Completed requests will be reviewed jointly by the HMIS Lead Agency and the Collaborative Applicant. The request will then be routed to the appropriate body for approval.
 - For incomplete or unclear requests, the HMIS Lead Organization will reach out for additional information first.
- Once the approval decision is made, it will be delivered to the requestor via e-mail. The HMIS Lead or Collaborative Applicant will keep the requesting party updated with expected timelines.
 - Denial of data requests may be appealed to the CoC Board.
 - Approved data requests will come with an estimated timeline and associated cost (if any).
- Approved data requests will be added to the Maricopa Regional CoC HMIS Lead reporting queue. Report requests will be completed as HMIS staff resources are available, depending on the volume of requests. HMIS staff will keep the requesting party updated with expected timelines.

Data Request Form

Date of Request: 4/10/2025

Organization and Individual Requesting Use of Data

Name: Jessica Preheim

Position Title: Director of System Transformation

Organization: Clutch Consulting Group

Phone Number: _____

Email Address: jessica.preheim@clutchconsultinggroup.com

This request is on behalf of: (select all that apply)

Agency: _____

(Fill in if different agency than above)

Individual: _____

(Fill in if individual other than self)

CoC Committee: _____

Other: _____

I am requesting data: Yes No

I am requesting to share data results externally: Yes No

Data Request Form

Data Information

Data Detail:

- Client or Household
- Aggregate

If Client or Household:

- De-Identified
- Personal Identifying Information
- N/A

Data Level:

- Funding Source-level
- State-level
- Organization-level
- County-level
- Program Type-level
- CoC-level (**HMIS Maricopa County**)

Data Usage:

Please describe the intended use of the data and how it will support your project objective .

HMIS Note: Clutch Consulting provided the associated document "Data Request to support system modeling". This document provides the types of data that would be needed for system modeling. This data request would provide general authorization for the HMIS team to provide requested data to support system modeling efforts.

The provided data would be aggregate in nature and not include PII.

Please describe your data action plan, including who and how the data will be analyzed, reviewed, and securely stored. For requests involving client-level data, a robust process is expected.

Please see related document "Data Request to support system modeling".

Data Request Form

Data Elements:

Please describe or list the data elements requested.

The following are examples of the type of data requested, which are outlined in the "Data Request to support system modeling" document. More specific details will be provided as needed for each requested dataset.

- 1) 2025 HIC, including projects with funding expected to end
- 2) 2025 PIT
- 3) List of programs serving Maricopa County v. Phoenix (including non-HIC projects)
- 4) Access to Stella P
- 5) Screenshots from Eva

Please describe your experience with the HMIS data elements and fields requested. This helps the HMIS team understand how much assistance may be needed.

Our team has over a decade of experience working with HMIS data in communities across the US, including providing HUD TA assistance for the requested data elements.

Our experience includes:

Data Collection and Management: We have developed and implemented data collection processes that ensure accuracy and compliance with HUD standards. This

Data Sharing:

Please describe how you will share the data and what type of data will be shared. In your response, please include who will have access to the dataset, partners involved in the analysis work, and who will have access to the results (intended audience).

The requested data will be aggregated to show system trends and gaps. No client-level data will be shared with the Clutch team; therefore, no client-level data will be published. Data will be visualized to determine what resources are necessary to achieve a scaled and effective homelessness response system that can meet the needs of those living unsheltered in your community and, even more broadly, what it would take to achieve "equilibrium," or a state in which anyone experiencing homelessness has an appropriate solution to end their homelessness available.

Metropolitan Regional Council
Data Request Form

Data format needed:

Excel CSV Other: Varied

Data period needed:

Beginning date: Varied End date: Varied

Expected date of findings: N/A

Metropolitan Regional Council
Data Request Form

To be completed by HMIS/MAG ONLY

HMIS Lead Organization Review

Compliance with HMIS Policy:

This would be outside the standard data request and would be a special authorization to support broader system modeling efforts. With approval from the Data Collaborative and the Board, this would not be an issue, if the ongoing data provided does not

HMIS technical support needed:

The HMIS team would need to provide various levels of technical support, depending on the types of requests made.

Proposed data field/data use concerns:

If PII is needed, the HMIS team may request the specific request to be pushed through the formal data request process. Per initial conversations, no PII is expected to be requested.

Time Estimate: Indeterminate

Time Estimate Explanation:

The HMIS team cannot accurately predict how much time would be required for various data requests ahead of time. The HMIS team would like to maintain the ability to provide individual time and cost estimates per request.

Cost Estimate: N/A

Date of Review: 4/11/2025

HMIS Staff Name: Samuel Debus

HMIS Staff Signature: Samuel Debus Digitally signed by Samuel Debus
Date: 2025.04.11 09:51:38 -07'00'

Data Request Form

Collaborative Applicant Recommendation

Level of Approval Needed: Board
(MAG, Data Committee, Board)

Approval/Denial Decision: Pending
(If approval level is MAG)

Notes:

MAG recommends approval of this overarching request to increase efficiency in the system modeling process. Any data requests that fall outside this scope will be brought through the usual process.

Date of Review: 4/14/2025

Collaborative Applicant Name: Cleo Warner

Collaborative Applicant Signature: Cleo Warner Digitally signed by Cleo Warner
Date: 2025.04.14 07:50:48 -07'00'

Data Request Form

CoC Data Committee Recommendation

Approval/Denial Decision: Recommend Approval

Decision Date: 4/14/2025

Decision Explanation:

The Data Collaborative agrees with this decision as long as there is clear, firm language about the need to go through the complete data request process should a request fall outside the outlined buckets.

Next Steps:

Board approval

Data Request Form

CoC Board Recommendation

Approval/Denial Decision: Approved

Decision Date: 4/28/2025

Decision Explanation:

Approval of bypassing Data Collaborative and Board review contingent upon:

- Clutch to provide monthly updates to the CoC Board. In May, update must include proposed outputs for the CoC and a timeline for vetting planning partners.
- CoC Board be part of the process for identifying planning partners.
- Timeline of 1 year added to request, at which point access will be reassessed by the CoC Board if project is continuing.
- If additional data outside what is outlined in this request needs to be shared, then the Board will be updated (but not need to be part of the approval).

Next Steps:

Solari and MAG to process data requests as needed.